



ADOPTED ANNUAL BUDGET

For the Fiscal Year
Beginning October 1, 2022
Ending September 30, 2023

TAX NOTICE

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$ 498,684 , WHICH IS A 18.98% PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$ 295,145 . THE REMAINING INCREASE IS FROM AN INCREASE IN PROPERTY VALUES AS APPRAISED BY ELLIS APPRAISAL DISTRICT AND JOHNSON COUNTY APPRAISAL DISTRICT.

THE MEMBERS OF THE GOVERNING BODY VOTED ON THE PROPOSED TAX RATE OF \$0.754842 AS FOLLOWS:
FOR:

- RITA BISHOP
- KAYLA SANGUINETTI
- JESSICA KUYKENDALL
- GERONIMO HERNANDEZ
- DREW WILSON

AGAINST:

NONE

PRESENT AND NOT VOTING:

MAYOR JAMES BURGESS

ABSENT:

NONE

PROPERTY TAX COMPARISON

	<u>2022 - 2023</u>	<u>2021-2022</u>
PROPOSED TAX RATE	\$0.754842/100	\$0.807224/100
NO-NEW-REVENUE TAX RATE:	\$0.699511/100	\$0.726805/100
NO-NEW-REVENUE MAINTENANCE & OPERATIONS TAX RATE	\$0.545421/100	\$0.547989/100
VOTER-APPROVAL TAX RATE:	\$0.754842/100	\$0.807224/100
DEBT TAX RATE:	\$0.184928/100	\$0.178816/100

TOTAL DEBT OBLIGATIONS FOR THE CITY OF VENUS SECURED BY PROPERTY TAXES: \$818,510

CITY COUNCIL

JAMES BURGESS.....MAYOR
RITA BISHOP (MAYOR PRO-TEM)PLACE 1
KAYLA SANGUINETTI.....PLACE 2
JESSICA KUYKENDALLPLACE 3
GERONIMO HERNANDEZ.....PLACE 4
DREW WILSON.....PLACE 5

APPOINTED OFFICIALS

TONYA ROBERTS.....CITY ADMINISTRATOR
CALLIE GREEN.....CITY SECRETARY
MICHAEL HALLA.....CITY ATTORNEY
BOB SCOTT.....MUNICIPAL COURT JUDGE

BUDGET DOCUMENT PREPARATION

TONYA ROBERTS.....CITY ADMINISTRATOR
CHERYL ESTES, CPA, CGFO.....FINANCE DIRECTOR

GOVERNMENTAL FUNDS
FY 22-23 ADOPTED BUDGETS

	Governmental Funds			Governmental Funds			Total Governmental Funds		
	General Fund	Debt Service Fund	VCSDC Fund	Street Maint Tax Fund	2021 Bond CIP Fund	Other Funds	Adopted FY 22-23	Projected FY 21-22	% Change
BEGINNING FUND BALANCE	\$ 2,664,325	\$ 3,797	\$ 416,541	\$ 8,800	\$ -	\$ 2,000	\$ 3,095,463	\$ 3,027,870	2%
REVENUES									
Property Taxes	2,404,288	766,007	-	-	-	-	3,170,295	2,083,208	52%
Sales Taxes	888,950	-	371,899	169,045	-	-	1,429,894	1,327,804	8%
Franchise Fees	145,000	-	-	-	-	-	145,000	133,000	9%
Licenses and Permits	690,280	-	-	-	-	-	690,280	478,645	44%
Charge for Services	13,050	-	1,250	-	-	3,100	14,300	15,205	-6%
Fines and Forfeitures	109,700	-	-	-	-	-	112,800	91,550	23%
Intergovernmental	462,079	-	-	-	-	-	462,079	87,520	428%
Interest Earnings	1,500	550	200	500	-	-	2,750	21,000	-87%
Contributions	292,327	-	-	-	-	-	292,327	246,159	100%
Other	5,000	-	-	-	-	-	5,000	9,004	-44%
TOTAL REVENUES	4,952,174	766,557	373,349	169,545	-	3,100	6,264,725	4,493,095	39%
EXPENDITURES									
Administration	-	-	-	-	-	-	-	-	0%
City Administrator's Office	170,240	-	-	-	-	-	170,240	170,940	100%
City Secretary's Office	137,474	-	-	-	-	-	137,474	146,735	100%
Permits and Inspections	327,571	-	-	-	-	-	-	243,579	-
Finance	164,783	550	-	-	-	-	165,333	160,518	100%
Human Resources	102,719	-	-	-	-	-	102,719	116,684	100%
City-Wide (Non-Departmental)	217,655	-	-	-	-	-	217,655	162,455	100%
Planning and Development	152,287	-	-	-	-	-	152,287	220,113	-31%
Police	1,928,368	-	-	-	-	-	1,928,368	1,354,699	42%
Code Enforcement/Animal Control	102,929	-	-	-	-	-	102,929	83,583	23%
Municipal Court	100,319	-	-	-	-	3,239	103,558	95,032	9%
Fire	814,139	-	-	-	-	-	814,139	473,311	72%
Streets and Drainage	278,928	-	-	165,000	-	-	443,928	285,017	56%
Parks and Recreation	321,930	-	-	-	-	-	321,930	206,887	100%
Community Development	-	-	253,807	-	-	-	253,807	260,889	-3%
Debt Payments	84,331	817,960	-	-	-	-	902,291	461,638	95%
Capital Outlay	26,568	-	275,000	10,000	-	-	311,568	78,000	299%
TOTAL EXPENDITURES	4,930,241	818,510	528,807	175,000	-	3,239	6,128,226	4,520,080	36%
OTHER FINANCING SOURCES (USES)									
Debt Proceeds	-	-	-	-	-	-	-	-	0%
Capital Expenditures	-	-	-	-	-	-	-	-	100%
Transfers In (Out)	-	50,000	(50,000)	-	-	-	-	-	0%
TOTAL OTHER FINANCING SOURCES (USES)	-	50,000	(50,000)	-	-	-	-	-	0%
ENDING FUND BALANCE	\$ 2,666,258	\$ 1,844	\$ 211,083	\$ 3,345	\$ -	\$ 1,861	\$ 3,231,962	\$ 3,000,885	8%

SUMMARY OF GOVERNMENTAL FUNDS

GENERAL FUND

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

DEBT SERVICE FUND

The Debt Service Fund is a legally restricted fund used to account for the portion of property taxes assessed and collected specifically for bond debt obligations of the general government.

CAPITAL PROJECT FUNDS

Capital Project Funds account for bond proceeds and other revenue sources used to fund the purchase and/or construction of capital assets of the general government such as municipal buildings, equipment and streets. Capital project funds are accounted for in multi-year funds that cross fiscal years and do not close until the projects are completed.

VENUS COMMUNITY SERVICES DEVELOPMENT (TYPE B) CORPORATION

Chapters 501 and 502 of the Local Government Code give cities the ability to finance new and expanded business enterprises within a community through economic development corporations (EDCs). Chapter 505 of the Local Government Code outlines the characteristics of Type B EDCs, authorizes cities to adopt sales taxes to fund the EDC, and defines projects that Type B EDCs are allowed to undertake.

The Venus Community Services Development Corporation Fund (VCSDC) accounts for a one-half cent sales tax collected for the specific purposes of a Type B EDC. For FY 22-23, the budget for VCSDC provides \$373,349 in sales tax revenue, expenditures of \$150,271 for economic and community development costs, \$378,536 in contributions to the City to assist in park maintenance and community events, and \$50,000 for debt service payments.

STREET MAINTENANCE SALES TAX FUND

The Street Maintenance Sales Tax Fund is a legally restricted fund used to account for a quarter-cent sales tax collected specifically for maintenance and repair of existing city streets, roads and sidewalks.

STREET CIP FUND

The Street CIP Fund accounts for major rehab projects of existing City streets that are funded from various other City funds. For accounting purposes, this fund is reported as a capital project fund, revenues are reports as transfers in, and capital expenditures are reported as capital outlay.

OTHER FUNDS

Other funds represent special revenue funds used to account for revenue collected for restricted purposes or as specified by law.

Municipal Court Technology Fund

The Municipal Court Technology Fund is established by law to account for revenues collected to assist in the funding of expenditures related to the technological enhancements of the municipal court.

Municipal Building Security Fund

The Municipal Building Security Fund is established by law to account for revenues collected to assist in the funding of expenditures related to security of the municipal court.

GENERAL FUND SUMMARY
STATEMENT OF REVENUES & EXPENDITURES
FIVE YEAR COMPARISON

REVENUES	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	% Change
PROPERTY TAXES	\$ 1,155,317	\$ 1,461,049	\$ 1,628,146	\$ 2,083,208	\$ 2,404,288	15%
SALES TAXES	513,822	589,007	734,979	773,000	888,950	15%
FRANCHISE FEES	95,799	127,867	131,500	133,000	145,000	9%
LICENSES AND PERMITS	389,587	761,647	794,824	478,645	690,280	44%
CHARGES FOR SERVICES	8,693	3,623	3,000	15,205	13,050	-14%
FINES AND FORFEITURES	80,717	52,313	58,020	91,550	109,700	20%
INTERGOVERNMENTAL	81,639	42,287	11,090	87,520	462,079	428%
INVESTMENT EARNINGS	9,678	20,835	12,500	21,000	1,500	-93%
CONTRIBUTIONS	122,696	122,716	129,902	246,159	232,327	-6%
OTHER	25,489	9,699	4,441	9,004	5,000	-44%
TOTAL REVENUES	2,483,437	3,191,043	3,508,402	3,938,291	4,952,174	26%
EXPENDITURES						
ADMINISTRATION	752,116	716,820	586,898	-	192,797	13%
CITY ADMINISTRATOR'S OFFICE	-	-	-	170,940	155,870	6%
CITY SECRETARY'S OFFICE	-	-	-	146,735	155,870	6%
PERMITS AND INSPECTIONS	-	-	-	243,579	317,806	30%
FINANCE	-	-	-	160,518	160,222	0%
HUMAN RESOURCES	-	-	-	116,684	134,629	15%
CITY-WIDE (NON-DEPARTMENTAL)	-	-	-	162,455	218,820	35%
PLANNING AND DEVELOPMENT	152,272	64,980	324,814	220,113	166,515	-24%
POLICE	1,088,733	1,199,150	1,340,461	1,354,699	2,030,420	50%
CODE ENFORCEMENT/ANIMAL CONTROL	-	-	64,262	83,583	100,199	20%
MUNICIPAL COURT	103,091	100,328	98,518	95,032	97,392	2%
FIRE	62,147	38,965	23,015	473,311	840,492	78%
STREETS AND DRAINAGE	423,344	249,584	367,073	285,017	297,930	5%
PARKS AND RECREATION	-	-	-	206,887	330,396	60%
DEBT AND INTEREST PAYMENTS	47,576	98,630	251,436	111,418	84,331	-24%
CAPITAL EXPENDITURES	26,031	57,562	109,484	78,000	26,568	-66%
TOTAL EXPENDITURES	2,655,310	2,526,019	3,165,961	3,908,971	5,154,385	32%
REVENUES OVER (UNDER) EXPENDITURES	(171,873)	665,024	342,441	29,319	(202,211)	-790%
OTHER FINANCING SOURCES (USES)						
LOAN PROCEEDS	-	-	239,783	-	-	0%
SALE OF CAPITAL ASSETS	-	39,498	-	-	-	0%
FINANCED CAPITAL EXPENDITURES	-	-	(239,783)	-	-	0%
TRANSFER FROM (TO) OTHER FUNDS	63,982	(532,317)	-	-	-	0%
CHANGE IN FUND BALANCE	(107,891)	172,205	342,441	29,319	(202,211)	-790%
BEGINNING FUND BALANCE	2,303,585	2,244,178	2,292,566	2,635,007	2,664,325	1%
PRIOR PERIOD ADJUSTMENTS	48,484	(123,817)	-	-	-	
TOTAL ENDING FUND BALANCE	\$ 2,244,178	\$ 2,292,566	\$ 2,635,007	\$ 2,664,325	\$ 2,462,114	-8%
LESS: 120-DAY RESERVES			(1,040,864)	(1,285,141)		
LESS: 90-DAY RESERVES			(542,441)		(1,270,944)	
LESS: COMMITMENT FOR FIRE DEPARTMENT				(29,319)	(452,967)	
LESS: COMMITMENT FOR STREETS/DRAINAGE						
EXCESS UNASSIGNED FUND BALANCE					\$ 1,051,702	
					\$ 1,379,184	
					\$ 738,203	

GENERAL FUND
REVENUE DETAIL

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023
PROPERTY TAXES					
10-4-0000-0342 PENALTY & INTEREST	\$ 15,005	\$ 16,342	\$ 19,428	\$ 25,000	\$ 20,000
10-4-0000-0344 CURRENT PROPERTY TAXES	1,140,312	1,444,707	1,608,718	2,058,208	2,384,288
TOTAL PROPERTY TAXES	1,155,317	1,461,049	1,628,146	2,083,208	2,404,288
	-2%	26%	11%	28%	15%
SALES TAXES					
10-4-0000-0346 SALES TAXES (GENERAL)	428,185	471,206	587,983	620,000	713,000
10-4-0000-0347 SALES TAXES (PT RELIEF)	85,637	117,801	146,996	153,000	175,950
TOTAL SALES TAXES	513,822	589,007	734,979	773,000	888,950
	5%	15%	25%	5%	15%
FRANCHISE FEES					
10-4-0000-0340 FRANCHISE TAXES	95,799	127,867	131,500	133,000	145,000
TOTAL FRANCHISE FEES	95,799	127,867	131,500	133,000	145,000
	-2%	33%	3%	1%	9%
LICENSES AND PERMITS					
10-4-0000-0361 ALCOHOL PERMITS	860	860	-	450	860
10-4-0000-0362 BUILDING INSPECTION FEES	-	-	306,009	-	250,000
10-4-0000-XXXX PLAN REVIEW FEES	-	-	-	575	200,000
10-4-0000-0363 ZONING FEES	-	-	2,500	3,000	15,020
10-4-0000-0364 ANIMAL REGISTRATION	-	270	360	120	500
10-4-0000-0365 PLAT FEES	-	25,279	20,000	20,000	38,000
10-4-0000-0366 LICENSE & PERMITS	368,742	707,168	451,285	450,000	100,000
10-4-0000-0367 SUBDIVISION FEES	16,885	-	-	-	-
10-4-0000-XXXX ENGINEERING REVIEW FEES	-	-	-	25,000	25,000
10-4-0000-XXXX PLANNED DEVELOPMENT FEES	-	-	-	29,650	29,650
10-4-0000-XXXX DEVELOPMENT AGREEMENT	-	-	-	8,250	8,250
10-4-0000-0368 PARK FEES	3,100	27,400	14,000	1,500	18,000
10-4-0000-0369 RENTAL PROPERTY FEES	-	670	670	3,000	5,000
TOTAL LICENSES AND PERMITS	389,587	761,647	794,824	478,645	690,280
					44%
CHARGES FOR SERVICES					
10-4-0000-0321 ACCIDENT REPORT	500	455	450	450	450
10-4-0000-0322 COMMUNITY CENTER RENTAL	7,935	3,035	2,000	6,500	6,500
10-4-0000-0323 PARK RENTALS	-	40	500	7,100	5,000
10-4-0000-0324 COPY MACHINE	258	93	50	100	100
10-4-0000-0327 SPECIAL EVENT APPLICATION FEE	-	-	-	1,055	1,000
TOTAL CHARGES FOR SERVICES	8,693	3,623	3,000	15,205	13,050
					-14%
FINES & FORFEITURES					
10-4-0000-0331 ADMINISTRATIVE/OTHER FEES	30,735	20,101	20,120	35,000	42,000
					20%

GENERAL FUND
REVENUE DETAIL

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
10-4-0000-0332 COURT TECHNOLOGY FEES	2,306	-	-	-	-	0%
10-4-0000-0333 COURT SECURITY FEES	1,722	-	-	-	-	0%
10-4-0000-0334 FINES	44,099	31,425	37,500	55,000	66,000	20%
10-4-0000-0335 TIME PAYMENT	1,324	608	400	750	900	20%
10-4-0000-0337 ALARM FINES	-	-	-	800	800	0%
10-4-0000-0338 STATE FEES	531	179	-	-	-	0%
TOTAL FINES & FORFEITURES	80,717	52,313	58,020	91,550	109,700	20%
INTERGOVERNMENTAL						
10-4-0000-0380 WFVD-EXPENSE REIMBURSEME	13,544	24,910	9,531	-	-	0%
10-4-0000-0380 VENUS ISD-SRO REIMBURSEME	66,784	14,724	-	-	-	0%
10-4-0000-0381 GRANT REVENUE	1,311	2,653	1,559	1,400	25,000	1686%
10-4-0000-0382 ESD - JOHNSON COUNTY	-	-	-	86,120	385,079	347%
10-4-0000-XXXX VENUS ISD - ELECTIONS REIMB	-	-	-	-	5,000	-
10-4-0000-XXXX ESD - ELLIS COUNTY	-	-	-	-	47,000	0%
TOTAL INTERGOVERNMENTAL	81,639	42,287	11,090	87,520	462,079	428%
INTEREST						
10-4-0000-0360 INTEREST	9,678	20,835	12,500	21,000	21,000	0%
TOTAL INTEREST	9,678	20,835	12,500	21,000	21,000	0%
CONTRIBUTIONS AND DONATIONS						
10-4-0000-0351 PAYMENT IN LIEU OF TAXES	122,696	122,696	122,696	122,696	122,696	0%
10-4-0000-0355 VCSDC CONTRIBUTIONS	-	-	-	98,463	109,631	11%
10-4-0000-0357 DONATIONS	-	20	7,206	25,000	-	-100%
TOTAL CONTRIBUTIONS AND DONATIONS	122,696	122,716	129,902	246,159	232,327	-6%
OTHER						
10-4-0000-0372 INSURANCE PROCEEDS	-	177	343	6,504	-	0%
10-4-0000-0373 MISCELLANEOUS	25,489	9,249	4,000	2,500	5,000	100%
10-4-0000-0376 CASH OVER (SHORT)	-	273	98	-	-	0%
TOTAL OTHER	25,489	9,699	4,441	9,004	5,000	-44%
TOTAL REVENUES	\$ 2,483,437	\$ 3,191,043	\$ 3,508,402	\$ 3,938,291	\$ 4,971,674	26%

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
CITY ADMINISTRATION						
PERSONNEL COSTS						
10-5-0010-0400 SALARIES & WAGES		\$ 55,025		\$ 76,745		39%
10-5-0010-0401 SOCIAL SECURITY TAXES		3,412		4,758		39%
10-5-0010-0402 STATE UNEMPLOYMENT TAXES		126		126		0%
10-5-0010-0403 MEDICARE TAXES		798		1,113		39%
10-5-0010-0404 RETIREMENT (TMRS)		5,873		8,191		39%
10-5-0010-0405 OVERTIME		-		-		0%
10-5-0010-0406 WORKERS COMP		123		171		39%
10-5-0010-0410 HEALTH INSURANCE		4,784		5,459		14%
10-5-0010-0412 HRA		250		250		0%
TOTAL PERSONNEL COSTS		70,391		96,813		38%
TRAVEL & TRAINING						
10-5-0010-0416 EMPLOYEE TRAINING		1,500		1,500		0%
10-5-0010-0418 DUES & MEMBERSHIPS		250		2,500		900%
TOTAL TRAVEL & TRAINING		1,750		4,000		129%
SUPPLIES						
10-5-0010-0420 UNIFORMS		75		-		-100%
10-5-0010-0421 OFFICE SUPPLIES		575		500		-13%
10-5-0010-0423 POSTAGE		25		-		-100%
10-5-0010-0425 COPIERS		-		-		0%
10-5-0010-0426 GAS & OIL		300		2,000		567%
10-5-0010-0429 DEPARTMENT SUPPLIES		1,000		1,000		0%
TOTAL SUPPLIES		975		3,500		259%
UTILITIES						
10-5-0010-0430 CELL PHONES / MIFI		500		684		37%
10-5-0010-0431 TELEPHONE LAND LINES		-		-		0%
10-5-0010-0432 UTILITIES		-		-		0%
TOTAL UTILITIES		500		684		37%
SMALL EQUIPMENT						
10-5-0010-0433 SMALL EQUIPMENT		-		-		0%
TOTAL SMALL EQUIPMENT		-		-		0%
REPAIRS & MAINTENANCE						
10-5-00XX-0442 BUILDING R&M		-		-		0%
10-5-00XX-0445 VEHICLE R&M		500		500		0%
TOTAL REPAIRS & MAINTENANCE		500		500		0%
CONTRACTED SERVICES						

10-5-0010-0462	LEGAL SERVICES	62,400	53,400	-14%
10-5-0010-0463	APPRAISAL/COLLECTION FEES	-	-	0%
10-5-0010-0468	INFORMATION TECHNOLOGY	2,500	-	-100%
10-5-0010-0469	LIABILITY & PROPERTY	-	-	0%
TOTAL CONTRACTED SERVICES		64,900	53,400	-18%

DEPARTMENTAL				
10-5-0010-0477	ADMIN DONATIONS	5,100	5,100	0%
10-5-0010-0485	MAYOR'S PROJECTS	10,000	10,000	0%
10-5-0010-0495	SPECIAL PROJECTS	7,000	7,000	0%
TOTAL DEPARTMENTAL		22,100	22,100	0%

VEHICLE LEASES				
10-5-0010-0560	VEHICLE LEASE PAYMENTS	-	10,800	
10-5-0010-0562	VEHICLE MAINT PLAN	100	1,000	900%
TOTAL VEHICLE LEASES		100	11,800	11700%

TOTAL ADMINISTRATION		\$ -	\$ -	\$ -	\$ 161,216	\$ 192,797	20%
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10-CITY ADMINISTRATOR LINE ITEM JUSTIFICATION

10-5-0010-0400 Personnel Costs

Vendor/Contractor	Description	Amount
City Administrator (.5 FTE)	See spreadsheet - Personnel Costs	\$ 96,813
	Total Line Item	96,813

10-5-0010-0416 Employee Training

Vendor/Contractor	Description	Amount
Texas Municipal League	Annual Conference	1,500
	Total Line Item	1,500

10-5-0010-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
IACP	Annual membership	250
NCTCOG	Annual membership	1,116
Oncor/Atmos Steering Comm	Annual membership	463
Various		671
	Total Line Item	2,500

10-5-0010-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Business cards, ink for printer, pens, etc.	500
	Total Line Item	500

10-5-0010-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Wex Bank	Fuel purchases for admin car	2,000
	Total Line Item	2,000

10-5-0010-0429 Departmental Supplies

Vendor/Contractor	Description	Amount
	Paper & Other Office Supplies	1,000
	Total Line Item	1,000

10-5-0010-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	City cell phone for City Administrator \$57/mo. x 12 months	684
	Total Line Item	684

10-5-0010-0445 Vehicle Repairs & Maintenance

10-CITY ADMINISTRATOR LINE ITEM JUSTIFICATION

Vendor/Contractor	Description	Amount
Various	Vehicle inspection and registration	16
Mobile 1	Oil changes	250
Various	Unexpected maintenance	234
Total Line Item		500

10-5-0010-0462 Legal Services

Vendor/Contractor	Description	Amount
The Halla Law Group	Legal counsel \$5,200 x 12 months	53,400
Total Line Item		53,400

10-5-0010-0477 Admin Donations

Vendor/Contractor	Description	Amount
Venus ISD	Library contribution	5,100
Total Line Item		5,100

10-5-0010-0485 Mayor's Projects

Vendor/Contractor	Description	Amount
Various	At the discretion of the Mayor	10,000
Total Line Item		10,000

10-5-0010-0495 Special Projects

Vendor/Contractor	Description	Amount
Various	At discretion of City Administrator	5,000
Various	Government Official's Dinner	2,000
Total Line Item		7,000

10-5-0010-0560 Vehicle Lease Payments

Vendor/Contractor	Description	Amount
Enterprise	Admin Vehicle	10,800
Total Line Item		10,800

10-5-0010-0562 Vehicle Maint. Plan

Vendor/Contractor	Description	Amount
Enterprise	Admin Vehicle	1,000
Total Line Item		1,000

Total Expenditures - 10 City Administrator

\$ 192,797

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
CITY SECRETARY						
PERSONNEL COSTS						
10-5-0015-0400 SALARIES & WAGES				\$ 69,834	\$88,887	27%
10-5-0015-0401 SOCIAL SECURITY TAXES				4,330	5,511	100%
10-5-0015-0402 STATE UNEMPLOYMENT TAXES				252	252	0%
10-5-0015-0403 MEDICARE TAXES				1,013	1289	100%
10-5-0015-0404 RETIREMENT (TMRS)				7,453	9,486	27%
10-5-0015-0405 OVERTIME				-	-	0%
10-5-0015-0406 WORKERS COMP				156	198	27%
10-5-0015-0410 HEALTH INSURANCE				9,329	10,517	13%
10-5-0015-0412 HRA				500	500	0%
TOTAL PERSONNEL COSTS				92,867	116,640	26%
TRAVEL & TRAINING						
10-5-0015-0416 EMPLOYEE TRAINING				2,322	2,000	-14%
10-5-0015-0417 CITY COUNCIL TRAINING				3,966	5,000	26%
10-5-0015-0418 DUES & MEMBERSHIPS				300	400	33%
TOTAL TRAVEL & TRAINING				6,588	7,400	12%
SUPPLIES						
10-5-0015-0421 OFFICE SUPPLIES				150	120	-20%
10-5-0015-0423 POSTAGE				200	100	-50%
10-5-0015-0425 COPIERS				-	-	0%
10-5-0015-0426 GAS & OIL				-	-	0%
10-5-0015-0429 DEPARTMENT SUPPLIES				-	-	0%
TOTAL SUPPLIES				350	220	-37%
UTILITIES						
10-5-0015-0430 CELL PHONES / MIFI				1,368	1,368	0%
10-5-0015-0431 TELEPHONE LAND LINES				-	-	0%
10-5-0015-0432 UTILITIES				-	-	0%
TOTAL UTILITIES				1,368	1,368	0%
SMALL EQUIPMENT						
10-5-0015-0433 SMALL EQUIPMENT				10,300	-	-100%
TOTAL SMALL EQUIPMENT				10,300	-	-100%
REPAIRS & MAINTENANCE						
10-5-0015-0442 BUILDING R&M				-	-	0%
10-5-0015-0445 VEHICLE R&M				-	-	0%

TOTAL REPAIRS & MAINTENANCE	-	-	0%
CONTRACTED SERVICES			
10-5-0015-0468 INFORMATION TECHNOLOGY	4,635	5,000	8%
10-5-0015-0469 LIABILITY & PROPERTY	-	-	0%
TOTAL CONTRACTED SERVICES	4,635	5,000	8%

DEPARTMENTAL				
10-5-0015-0488 MERCHANT FEES	-	-	0%	
10-5-0015-0490 ELECTION EXPENSES	6,250	12,342	97%	
10-5-0015-0491 LEGAL NOTICES	4,000	3,500	-13%	
10-5-0015-0492 RECORD / FILING FEES	3,000	3,000	0%	
10-5-0015-0493 COUNCIL MISCELLANEOUS	1,400	1,400	0%	
10-5-0015-0494 CODIFICATION	5,000	5,000	0%	
10-5-0015-0495 SPECIAL PROJECTS	-	-	1800%	
TOTAL DEPARTMENTAL	19,650	25,242	28%	
TOTAL CITY SECRETARY	\$ 94,239	\$ 155,870	65%	

15-CITY SECRETARY LINE ITEM JUSTIFICATION

10-5-0015-0400 Personnel Costs

Vendor/Contractor	Description	Amount
City Secretary (1 FTE)	See spreadsheet - Personnel Costs	\$ 116,640
	Total Line Item	116,640

10-5-0015-0416 Training

Vendor/Contractor	Description	Amount
Various	Seminars, travel, etc.	2,000
	Total Line Item	2,000

10-5-0015-0417 City Council Training

Vendor/Contractor	Description	Amount
TML	Annual conference x 5 councilmembers	5,000
	Total Line Item	5,000

10-5-0015-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
TMCA	Annual membership	300
Yellow Rose Chapter	Annual membership	100
	Total Line Item	400

10-5-0015-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Business cards, ink cartridges for printer, pens, etc	120
	Total Line Item	120

10-5-0015-0423 Postage

Vendor/Contractor	Description	Amount
USPS	Postage for mailings to County	100
	Total Line Item	100

10-5-0015-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	City cell phone - City Secretary \$57/month x 12 months	684
AT&T Mobility	City cell phone - Mayor - \$57/month x 12 months	684
	Total Line Item	1,368

10-5-0015-0433 Small Equipment

Vendor/Contractor	Description	Amount

15-CITY SECRETARY LINE ITEM JUSTIFICATION

	Total Line Item	

10-5-0015-0468 Information Technology

Vendor/Contractor	Description	Amount
Community by Diligent	Agenda software	5,000
	Total Line Item	5,000

10-5-0015-0490 Election Expenses

Vendor/Contractor	Description	Amount
Ellis Co.	Joint Election	3,000
ES&S	Election Supplies & Programming	6,342
Various	Election Workers	3,000
	Total Line Item	12,342

10-5-0015-0491 Legal Notices

Vendor/Contractor	Description	Amount
The Cleburne Times	Public hearings, notices for all other except development and finance	3,500
	Total Line Item	3,500

10-5-0015-0492 Recording/Filing Fees

Vendor/Contractor	Description	Amount
Ellis/Johnson County	Fees to file ordinances	3,000
	Total Line Item	3,000

10-5-0015-0493 Council Miscellaneous

Vendor/Contractor	Description	Amount
Unknown	In case of emergency	400
Various	City council requests	1,000
	Total Line Item	1,400

10-5-0015-0494 Codification

Vendor/Contractor	Description	Amount
Municode	Codify ordinances and resolutions	5,000
	Total Line Item	5,000

Total Expenditures - 15 City Secretary

\$ 155,870

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023	
PERMITS & INSPECTIONS						
PERSONNEL COSTS						
10-5-0020-0400 SALARIES & WAGES	\$ -	\$ -	\$ 129,694	\$ 120,718	\$ 169,932	41%
10-5-0020-0401 SOCIAL SECURITY TAXES	-	-	8,072	7,485	10,536	41%
10-5-0020-0402 TWC UNEMPLOYMENT TAXES	-	-	1,512	504	756	50%
10-5-0020-0403 MEDICARE TAXES	-	-	1,888	1,750	2,464	41%
10-5-0020-0404 RETIREMENT (TMRS)	-	-	13,800	13,016	18,136	39%
10-5-0020-0405 OVERTIME	-	-	492	591	-	0%
10-5-0020-0406 WORKERS COMP	-	-	342	272	379	39%
10-5-0020-0410 HEALTH INSURANCE	-	-	22,096	23,993	35,800	49%
10-5-0020-0412 HRA	-	-	2,000	875	1,500	71%
TOTAL PERSONNEL COSTS	-	-	179,896	169,204	239,502	42%
TRAVEL & TRAINING						
10-5-0020-0416 EMPLOYEE TRAINING	-	-	2,216	4,250	4,000	-6%
10-5-0020-0418 DUES & MEMBERSHIPS	-	-	500	-	600	100%
TOTAL TRAVEL & TRAINING	-	-	2,716	4,250	4,600	8%
SUPPLIES						
10-5-0020-0421 OFFICE SUPPLIES	-	545	2,000	2,675	5,500	106%
10-5-0020-0423 POSTAGE	-	-	75	-	1,250	100%
10-5-0020-0426 GAS & OIL	-	-	-	1,075	2,080	0%
10-5-0020-0429 DEPARTMENT SUPPLIES	-	-	500	305	1,000	228%
TOTAL SUPPLIES	-	545	2,575	4,055	9,830	142%
UTILITIES						
10-5-0020-0430 CELL PHONES / MIFI	-	-	627	1,300	1,368	5%
TOTAL UTILITIES	-	-	627	1,300	1,368	5%
SMALL EQUIPMENT						
10-5-0020-0433 SMALL EQUIPMENT < \$5K	-	-	-	-	750	100%
TOTAL SMALL EQUIPMENT	-	-	-	-	750	100%
CONTRACTED SERVICES						
10-5-0020-0460 CONTRACTED SERVICES	-	-	24,000	-	-	0%
10-5-0020-0462 LEGAL SERVICES	-	13,577	28,000	-	2,000	100%
10-5-0020-0464 ENGINEERING SERVICES	-	50,858	21,000	-	-	0%
10-5-0020-0465 NON-CIVIL INSPECTIONS	-	380,539	300,000	40,000	20,000	-50%
10-5-0020-0466 CIVIL INSPECTIONS	-	-	-	-	-	0%
10-5-0020-0467 HEALTH INSPECTIONS	-	-	-	6,605	12,000	82%

10-5-0020-0468	INFORMATION TECHNOLOGY	-	-	1,500	11,000	16,988	54%
TOTAL CONTRACTED SERVICES		-	444,974	374,500	57,605	50,988	-11%
DEPARTMENTAL							
10-5-0020-488	MERCHANT FEES	-	-	1,565	-	-	100%
10-5-0020-0491	LEGAL NOTICES	-	-	2,500	-	1,000	100%
10-5-0020-0495	SPECIAL PROJECTS	-	-	62,000	-	-	0%
10-5-0020-0498	PLANNING & DEVELOPMENT	152,272	-	-	5,000	8,768	0%
10-5-0020-0560	VEHICLE LEASE PAYMENTS	-	-	-	600	1,000	75%
10-5-0020-0562	VEHICLE MAINT PLAN	-	-	64,500	7,165	10,768	67%
TOTAL DEPARTMENTAL		152,272	-	64,500	7,165	10,768	50%
TOTAL PERMITS & INSPECTIONS		\$ 152,272	\$ 445,519	\$ 624,814	\$ 243,579	\$ 317,806	30%

750	Tablet for Kiosk						
13,188	MyPermitNow Dept Modules			37,000	Comprehensive Plan		
100	ACH Set up one-time fee			10,000	Zoning Map		
500	CC Vendor one-time fee			15,000	Annexation Map		
450	Incode Cash Drawer and Printer Maint			<u>62,000</u>			
2,000	(2) Desktops						
<u>16,988</u>							

20 - PERMITS & INSPECTIONS LINE ITEM JUSTIFICATION

10-5-0020-0400 Personnel Costs

Vendor/Contractor	Description	Amount
Chief Building Official (1 FTE)	See spreadsheet - Personnel Costs	\$ 116,967
Plans Examiner (1 FTE)	See spreadsheet - Personnel Costs	63,102
Permits Clerk (1 FTE)	See spreadsheet - Personnel Costs	59,433
	Total Line Item	239,502

10-5-0020-0416 Employee Training

Vendor/Contractor	Description	Amount
Various	CBO, Plans Examiner, Permit Tech training	4,000
	Total Line Item	4,000

10-5-0020-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
Building Officials Assoc of TX	Annual membership	100
ICC	Certifications required for new positions	500
	Total Line Item	600

10-5-0020-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Office furniture, supplies to set up new office x 1 employees	5,500
	Total Line Item	5,500

10-5-0020-0423 Postage

Vendor/Contractor	Description	Amount
USPS	Miscellaneous mail-outs	1,250
	Total Line Item	1,250

10-5-0020-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Various	CBO vehicle	2,080
	Total Line Item	2,080

10-5-0020-0429 Department Supplies

Vendor/Contractor	Description	Amount
Office Depot / Staples / Wal-Mart	Thermal paper for cash receipts, set up new offices x 1 employee	1,000
	Total Line Item	1,000

10-5-0020-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	Monthly cell phone bills \$57mo x 1 phones 1 Tablet x 12 months	1,368
	Total Line Item	1,368

10-5-0020-0433 Small Equipment

Vendor/Contractor	Description	Amount
Various	Tools, boots, various supplies for field inspections	750
	Total Line Item	750

10-5-0020-0460 Contracted Services

Vendor/Contractor	Description	Amount
		-
	Total Line Item	-

10-5-0020-0462 Legal Services

Vendor/Contractor	Description	Amount
The Halla Law Firm	Legal services \$500/month x 12 months	2,000
	Total Line Item	2,000

10-5-0020-0464 Engineering Services

Vendor/Contractor	Description	Amount
		-
	Total Line Item	-

10-5-0020-0465 Inspection Services

Vendor/Contractor	Description	Amount
Various	Inspections not performed by Chief Building Official	20,000
Various	Health Inspections	12,000
	Total Line Item	32,000

10-5-0020-0468 Information Technology

Vendor/Contractor	Description	Amount
Mypermitnow	Total Yearly Cost for All Department Modules	13,188
Mypermitnow	One time ACH Set up	100
Mypermitnow	New Credit Card Vendor One time Fee	500
Dell	2 New Computers	2,000
	Tablet to build customer kiosk	750
Tyler Technologies	Cash drawer and printer maintenance	450
	Total Line Item	16,988

10-5-0020-0491 Legal Notices

Vendor/Contractor	Description	Amount
Cleburne Times Review	Public notices, PIDs, annexations, zoning, etc	1,000
	Total Line Item	1,000

10-5-0020-0560 Vehicle Lease Payments

Vendor/Contractor	Description	Amount
Enterprise	CBO Vehicle	8,768
	Total Line Item	8,768

10-5-0020-0562 Vehicle Maint. Plan

Vendor/Contractor	Description	Amount
Enterprise	CBO Vehicle	1,000
	Total Line Item	1,000

Total Expenditures - 20 Permits & Inspections

\$ 317,806

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
FINANCE						
PERSONNEL COSTS						
10-5-0025-0400 SALARIES & WAGES		\$ 92,985		\$76,528		-18%
10-5-0025-0401 SOCIAL SECURITY TAXES		5,765		4,745		-18%
10-5-0025-0402 STATE UNEMPLOYMENT TAXES		190		252		33%
10-5-0025-0403 MEDICARE TAXES		1,348		1,110		-18%
10-5-0025-0404 RETIREMENT (TMRS)		9,924		8,167		-18%
10-5-0025-0405 OVERTIME		783		-		#VALUE!
10-5-0025-0406 WORKERS COMP		207		171		-18%
10-5-0025-0410 HEALTH INSURANCE		8,762		12,864		47%
10-5-0025-0412 HRA		370		500		35%
TOTAL PERSONNEL COSTS		120,334		104,337		-13%
TRAVEL & TRAINING						
10-5-0025-0416 EMPLOYEE TRAINING		1,650		1,500		-9%
10-5-0025-0417 CITY COUNCIL TRAINING		-		-		0%
10-5-0025-0418 DUES & MEMBERSHIPS		1,120		1,120		0%
TOTAL TRAVEL & TRAINING		2,770		2,620		-5%
SUPPLIES						
10-5-0025-0421 OFFICE SUPPLIES		150		150		0%
10-5-0025-0423 POSTAGE		1,000		1,500		50%
10-5-0025-0425 COPIERS		-		-		0%
10-5-0025-0426 GAS & OIL		-		-		0%
10-5-0025-0429 DEPARTMENT SUPPLIES		750		1,000		33%
TOTAL SUPPLIES		1,900		2,650		39%
UTILITIES						
10-5-0025-0430 CELL PHONES / MIFI		-		-		0%
10-5-0025-0431 TELEPHONE LAND LINES		-		-		0%
10-5-0025-0432 UTILITIES		-		-		0%
TOTAL UTILITIES		-		-		0%

SMALL EQUIPMENT				
10-5-0025-0433 SMALL EQUIPMENT	-	-	0%	
TOTAL SMALL EQUIPMENT	-	-	0%	
REPAIRS & MAINTENANCE				
10-5-0025-0442 BUILDING R&M	-	-	0%	
10-5-0025-0445 VEHICLE R&M	-	-	0%	
TOTAL REPAIRS & MAINTENANCE	-	-	0%	
CONTRACTED SERVICES				
10-5-0025-0459 ANNUAL AUDIT	16,250	16,250	0%	
10-5-0025-0460 OTHER CONTRACTED SERV	-	-	0%	
10-5-0025-0462 LEGAL SERVICES	-	-	0%	
10-5-0025-0463 APPRAISAL/COLLECTION FEES	31,365	31,365	0%	
10-5-0025-0468 INFORMATION TECHNOLOGY	3,900	3,000	-23%	
10-5-0025-0469 LIABILITY & PROPERTY	-	-	0%	
TOTAL CONTRACTED SERVICES	51,515	50,615	-2%	
SPECIAL PROJECTS				
10-5-0025-0499 LATE FEES	750	-	-100%	
TOTAL SPECIAL PROJECTS	750	-	-100%	
TOTAL FINANCE	\$ 177,269	\$ 160,222	-10%	

25-FINANCE DEPARTMENT LINE ITEM JUSTIFICATION

10-5-0025-0400 Personnel Costs

Vendor/Contractor	Description	Amount
Finance Director (.5 FTE)	See spreadsheet - Personnel Costs	\$ 70,939
Finance Assistant (.5 FTE)	See spreadsheet - Personnel Costs	33,397
	Total Line Item	104,336

10-5-0025-0416 Training

Vendor/Contractor	Description	Amount
Surgent McCoy	Online continuing professional education (CPE)	500
GFOAT	Fall or Spring Conference	1,000
	Total Line Item	1,500

10-5-0025-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
TSBPA	CPA license renewal	75
TX Society of CPAs	Annual dues	430
GFOAT	Annual dues, CFGO chapter	320
AICPA	Annual dues	295
	Total Line Item	1,120

10-5-0025-0421 Office Supplies

Vendor/Contractor	Description	Amount
Amazon	Business cards, pens, highlighters	150
	Total Line Item	150

10-5-0025-0423 Postage

Vendor/Contractor	Description	Amount
USPS	Vendor checks, reports, etc.	1,500
	Total Line Item	1,500

10-5-0025-0429 Department Supplies

Vendor/Contractor	Description	Amount
ChecksForLess	Deposit slips, printed checks	500
ChecksForLess	W-2 forms, 1099 forms	250
Amazon	Binders, dividers, labels for budget books	250
	Total Line Item	1,000

10-5-0025-0461 Annual Audit

Vendor/Contractor	Description	Amount

25-FINANCE DEPARTMENT LINE ITEM JUSTIFICATION

Pattillo, Brown & Hill	Annual financial statement audit (47% of total fee) - see VCSDC and WWWW Fund	16,000
Thomson Reuters	Depreciation software - 50% of annual fee	250
	Total Line Item	16,250

10-5-0025-0463 Appraisal/Collection Fees

Vendor/Contractor	Description	Amount
Ellis Appraisal District	0.11% of FY 22 budget	3,662
Johnson County Appraisal	0.574% of FY 22 budget	24,144
Johnson Co Tax Collector	Property tax collection fees - 2,847 accounts @ \$1.25 each	3,559
	Total Line Item	31,365

10-5-0025-0468 Information Technology

Vendor/Contractor	Description	Amount
Eight 20 Consultants	ZacTax sales tax software	3,000
	Total Line Item	3,000

Total Expenditures - 25 Finance Department

\$ 160,221

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023
HUMAN RESOURCES					
PERSONNEL COSTS					
10-5-0030-0400 SALARIES & WAGES			\$ 53,566	\$81,341	52%
10-5-0030-0401 SOCIAL SECURITY TAXES			3,321	5,043	52%
10-5-0030-0402 STATE UNEMPLOYMENT TAXES			252	252	0%
10-5-0030-0403 MEDICARE TAXES			777	1,179	52%
10-5-0030-0404 RETIREMENT (TMRS)			5,717	8,681	52%
10-5-0030-0405 OVERTIME			-	-	0%
10-5-0030-0406 WORKERS COMP			119	181	52%
10-5-0030-0410 HEALTH INSURANCE			2,504	10,470	318%
10-5-0030-0412 HRA			500	500	0%
TOTAL PERSONNEL COSTS			66,756	107,649	61%
TRAVEL & TRAINING					
10-5-0030-0416 EMPLOYEE TRAINING			1,100	3,240	195%
10-5-0030-0418 DUES & MEMBERSHIPS			329	850	158%
TOTAL TRAVEL & TRAINING			1,429	4,090	186%
SUPPLIES					
10-5-0030-0421 OFFICE SUPPLIES			550	1,000	82%
10-5-0030-0423 POSTAGE			50	250	400%
10-5-0030-0425 COPIERS				3,800	0%
10-5-0030-0426 GAS & OIL				-	0%
10-5-0030-0429 DEPARTMENT SUPPLIES			150	200	33%
TOTAL SUPPLIES			750	5,250	600%
UTILITIES					
10-5-0030-0430 CELL PHONES / MIFI			331	540	63%
10-5-0030-0431 TELEPHONE LAND LINES				-	0%

10-5-0030-0432 UTILITIES	-	0%	
TOTAL UTILITIES	331	63%	
SMALL EQUIPMENT			
10-5-0030-0433 SMALL EQUIPMENT	3,510	-100%	
TOTAL SMALL EQUIPMENT	3,510	-100%	
REPAIRS & MAINTENANCE			
10-5-0030-0442 BUILDING R&M	-	0%	
10-5-0030-0445 VEHICLE R&M	-	0%	
TOTAL REPAIRS & MAINTENANCE	-	0%	
CONTRACTED SERVICES			
10-5-0030-0460 OTHER CONTRACTED SERV	2,758	-100%	
10-5-0030-0462 LEGAL SERVICES	1,000	0%	
10-5-0030-0468 INFORMATION TECHNOLOGY	576	-100%	
TOTAL CONTRACTED SERVICES	3,334	-70%	
DEPARTMENTAL			
10-5-0030-0475 EMPLOYEE RELATIONS	8,100	63%	
10-5-0030-0476 NEW HIRE SCREENING	6,600	-57%	
10-5-0030-0495 SPECIAL PROJECTS	17,000	-100%	
TOTAL DEPARTMENTAL	31,700	-49%	
TOTAL HUMAN RESOURCES	\$ 107,810	\$ 134,629	25%

Special Projects Monthly Newsletter Insert

30 - HUMAN RESOURCES DEPARTMENT LINE ITEM JUSTIFICATION

10-5-0030-0400 Personnel Costs

Vendor/Contractor	Description	Amount
HR Specialist (1 FTE)	See spreadsheet - Personnel Costs	\$ 107,649
	Total Line Item	107,649

10-5-0030-0416 Employee Training

Vendor/Contractor	Description	Amount
Various	HR Seminars	2,000
	HR Luncheons (FW HR Group)	240
	HR Certification	1,000
	Total Line Item	3,240

10-5-0030-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
TMHRA	Annual membership	85
SHRM	Annual membership	250
IPMA - HR	Annual membership	415
FWHR	Annual membership	100
	Total Line Item	850

10-5-0030-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	employee file folders, pens, paper, ink cartridges	1,000
	Total Line Item	1,000

10-5-0030-0423 Postage

Vendor/Contractor	Description	Amount
USPS	Miscellaneous mail-outs	250
	Total Line Item	250

10-5-0030-0425 Copiers

Vendor/Contractor	Description	Amount
DataProse	printing monthly news letters	3,600
Various	as needed	200
	Total Line Item	3,800

10-5-0030-0429 Department Supplies

Vendor/Contractor	Description	Amount
Various	as needed	200

	Total Line Item	200
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10-5-0030-0430 Cell Phone & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	City cell phone 12 mnts x \$45	540
	Total Line Item	540

10-5-0030-0433 Small Equipment

Vendor/Contractor	Description	Amount
Various		-
	Total Line Item	-

10-5-0030-0438 Legal Services

Vendor/Contractor	Description	Amount
Michael Hallal	Legal services	1,000
	Total Line Item	1,000

10-5-0030-0475 Employee Relations

Vendor/Contractor	Description	Amount
Ameriflex	HRA/COBRA Administration \$5/emp/month	2,700
Carefitte	Annual membership \$12/yr/employee x 45 employees	540
Various	Employee Christmas Party	4,500
Various	Police Banquet	1,000
Various	Employee luncheons	2,500
Various	Employee Appreciation Day	2,000
	Total Line Item	13,240

10-5-0030-0476 New Hire Pre-Screening

Vendor/Contractor	Description	Amount
First Check	Background checks on new employees 20 x \$27	540
CareNow	Pre-employment physicals \$80 x 6 employees	480
Dept of Transportation	Annual CDL verification	880
CareNow	Pre-employment drug screens \$48 x 20 employees	960
	Total Line Item	2,860

10-5-0030-0495 Special Projects

Vendor/Contractor	Description	Amount
	Total Line Item	-

Total Expenditures - 30 Human Resources Department

\$ 134,629

20-PLANNING DEVELOPMENT DEPARTMENT

PLANNING & DEVELOPMENT	ACTUAL	ACTUAL	UNAUDITED	PROJECTED	PROPOSED
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
PERSONNEL COSTS	\$ -	\$ -	\$ 129,694	\$ 63,742	\$ 80,546
10-5-0045-0400 SALARIES & WAGES	-	-	8,072	3,952	4,994
10-5-0045-0401 SOCIAL SECURITY TAXES	-	-	1,512	252	252
10-5-0045-0402 TWC UNEMPLOYMENT TAXES	-	-	1,888	924	1,168
10-5-0045-0403 MEDICARE TAXES	-	-	13,800	6,803	8,596
10-5-0045-0404 RETIREMENT (TMRS)	-	-	492	-	-
10-5-0045-0405 OVERTIME	-	-	342	142	180
10-5-0045-0406 WORKERS COMP	-	-	22,096	8,055	19,889
10-5-0045-0410 HEALTH INSURANCE	-	-	2,000	458	500
10-5-0045-0412 HRA	-	-	179,896	84,328	116,125
TOTAL PERSONNEL COSTS	-	-	179,896	84,328	116,125
TRAVEL & TRAINING	-	-	2,216	50	6,000
10-5-0045-0416 EMPLOYEE TRAINING	-	-	500	150	750
10-5-0045-0418 DUES & MEMBERSHIPS	-	-	2,716	200	6,750
TOTAL TRAVEL & TRAINING	-	-	2,716	200	6,750
SUPPLIES	-	545	2,000	1,500	1,000
10-5-0045-0421 OFFICE SUPPLIES	-	-	75	1,000	1,250
10-5-0045-0423 POSTAGE	-	-	-	-	-
10-5-0045-0426 GAS & OIL	-	-	500	-	500
10-5-0045-0429 DEPARTMENT SUPPLIES	-	-	2,575	2,500	2,750
TOTAL SUPPLIES	-	545	2,575	2,500	2,750
UTILITIES	-	-	627	285	720
10-5-0045-0430 CELL PHONES / MIFI	-	-	627	285	720
TOTAL UTILITIES	-	-	627	285	720
SMALL EQUIPMENT	-	-	-	1,800	1,770
10-5-0045-0433 SMALL EQUIPMENT < \$5K	-	-	-	1,800	1,770
TOTAL SMALL EQUIPMENT	-	-	-	1,800	1,770
CONTRACTED SERVICES	-	-	24,000	36,000	-
10-5-0045-0460 CONTRACTED SERVICES	-	-	28,000	8,500	6,000
10-5-0045-0462 LEGAL SERVICES	-	13,577	21,000	30,000	25,000
10-5-0045-0464 ENGINEERING SERVICES	-	50,858	-	-	-
10-5-0045-0465 NON-CIVIL INSPECTIONS	-	-	1,500	2,000	1,400
10-5-0045-0467 HEALTH INSPECTIONS	-	-	-	-	-
10-5-0045-0468 INFORMATION TECHNOLOGY	-	-	-	-	-

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11900% 400% 3275%

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153% 153%

-2% -2%

-100% -29% -17% 0% 0% -30%

20-PLANNING DEVELOPMENT DEPARTMENT

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
PLANNING & DEVELOPMENT	-	64,435	74,500	76,500	32,400	-58%
TOTAL CONTRACTED SERVICES						
DEPARTMENTAL						
10-5-0045-0488 MERCHANT SERVICE FEES				-		0%
10-5-0045-0491 LEGAL NOTICES	-	-	2,500	2,500	6,000	140%
10-5-0045-0495 SPECIAL PROJECTS	-	-	62,000	52,000	-	-100%
10-5-0045-0498 PLANNING & DEVELOPMENT	152,272	-	-	-	-	0%
TOTAL DEPARTMENTAL	152,272	-	64,500	54,500	6,000	-89%
VEHICLE LEASES						
10-5-0045-0560 VEHICLE LEASE PAYMENTS				-		0%
10-5-0045-0562 VEHICLE MAINT PLAN				-		0%
TOTAL VEHICLE LEASES	-	-	-	-	-	0%
TOTAL PLANNING & DEVELOPMENT	\$ 152,272	\$ 64,980	\$ 324,814	\$ 220,113	\$ 166,515	-24%

45 - CITY PLANNER JUSTIFICATION SHEET

10-5-0045-0400 Personnel Costs

Vendor/Contractor	Description	Amount
City Planner (1 FTE)	See spreadsheet - Personnel Costs	116,125
	Total Line Item	116,125

10-5-0045-0416 Employee Training

Vendor/Contractor	Description	Amount
Various	Planning Training	6,000
	Total Line Item	6,000

10-5-0045-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
APA & AICP dues	APA - Annual membership & AICP dues	500
Congress for New Urbanism	Accreditation-Annual membership	250
	Total Line Item	750

10-5-0045-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Office furniture, supplies to set up new office x 1 employee	1,000
	Total Line Item	1,000

10-5-0045-0423 Postage

Vendor/Contractor	Description	Amount
USPS	Miscellaneous mail-outs	1,250
	Total Line Item	1,250

10-5-0045-0429 Department Supplies

Vendor/Contractor	Description	Amount
Staples / Amazon / Wal-Mart	Set up new offices x 1 employee	500
	Total Line Item	500

10-5-0045-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	Monthly cell phone bills \$60 mo x 12 months	720
	Total Line Item	720

10-5-0045-0433 Small Equipment

Vendor/Contractor	Description	Amount
Laptop	Laptop	1,200

Docking Station	Dell Docking Station –USB 3.0 (D3100)	200
32" Monitor	Samsung 32" Class	300
Keyboard and Mouse	Keyboard and Mouse bundle	70
Total Line Item		1,770

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10-5-0045-0460 Contracted Services

Vendor/Contractor	Description	Amount
		-
Total Line Item		-

10-5-0045-0462 Legal Services

Vendor/Contractor	Description	Amount
The Halla Law Firm	Legal services \$500/month x 12 months	6,000
Total Line Item		6,000

10-5-0045-0464 Engineering Services

Vendor/Contractor	Description	Amount
Engineering Services	Contracted engineering for plan reviews	25,000
Total Line Item		25,000

10-5-0045-0468 Information Technology

Vendor/Contractor	Description	Amount
Bluebeam	Revu (Electronic Plan Review Subscription)	600
Esri	GIS Mapping Subscription	800
Total Line Item		1,400

10-5-0045-0491 Legal Notices

Vendor/Contractor	Description	Amount
Midlothian Mirror	Public notices, PIDs, annexations, zoning, etc	6,000
Total Line Item		6,000

Total Expenditures - 45 City Planner

\$ 166,515

50-POLICE DEPARTMENT

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
POLICE DEPARTMENT						
PERSONNEL COSTS						
10-5-0050-0400 SALARIES & WAGES	\$ 604,503	\$ 677,175	\$ 735,381	\$ 786,205	\$ 1,202,426	53%
10-5-0050-0401 SOCIAL SECURITY TAXES	36,700	40,282	46,722	48,745	76,064	56%
10-5-0050-0402 STATE UNEMPLOYMENT TAXES	270	1,728	3,913	3,087	4,536	47%
10-5-0050-0403 MEDICARE TAXES	8,440	9,421	10,927	11,400	17,789	56%
10-5-0050-0404 RETIREMENT (TMRS)	66,804	72,623	79,879	83,908	130,934	56%
10-5-0050-0405 OVERTIME	18,590	11,466	18,193	16,048	24,408	52%
10-5-0050-0406 WORKERS COMPENSATION	19,442	21,939	19,144	18,990	23,118	22%
10-5-0050-0410 HEALTH INSURANCE	115,788	156,204	162,410	144,422	213,849	48%
10-5-0050-XXXX OFFICER IN CHARGE					6,240	100%
10-5-0050-0412 HRA	9,987	6,333	7,000	6,167	9,000	46%
TOTAL PERSONNEL COSTS	880,524	997,171	1,083,569	1,118,972	1,708,363	53%
TRAVEL & TRAINING						
10-5-0050-0415 POLICE TRAINING	11,586	9,219	8,000	7,000	8,500	21%
10-5-0050-0416 POLICE LEOSE TRAINING	1,310	-	600	1,300	1,300	0%
10-5-0050-XXXX FIELD TRAINING OFFICER					1,000	100%
10-5-0050-0418 DUES & MEMBERSHIPS	330	462	913	704	775	10%
TOTAL TRAVEL & TRAINING	13,226	9,681	9,513	9,004	11,575	29%
SUPPLIES						
10-5-0050-0420 UNIFORMS	11,869	11,059	14,000	10,000	19,500	95%
10-5-0050-0421 OFFICE SUPPLIES	6,293	5,374	3,000	2,800	3,700	32%
10-5-0050-0423 POSTAGE	-	24	50	200	300	50%
10-5-0050-0425 COPIERS	-	441	1,250	250	1,600	540%
10-5-0050-0426 GAS & OIL	31,243	22,678	30,000	44,000	44,000	0%
10-5-0050-0429 DEPARTMENT SUPPLIES	12,218	9,785	13,000	12,000	33,300	178%
TOTAL SUPPLIES	61,623	49,361	61,300	69,250	102,400	48%
UTILITIES						
10-5-0050-0430 CELL PHONES / WIFI	12,599	10,142	11,000	8,000	10,000	25%
10-5-0050-0431 TELEPHONE	-	-	-	1,673	1,100	-34%
10-5-0050-0432 UTILITIES	3,107	4,868	7,520	-	-	0%
TOTAL UTILITIES	15,706	15,010	18,520	9,673	11,100	15%
REPAIRS & MAINTENANCE						
10-5-0050-0442 BUILDING MAINTENANCE	-	5,125	8,000	1,500	1,500	0%
10-5-0050-0445 VEHICLE REPAIRS & LABOR	13,604	12,755	13,000	13,000	15,000	15%
10-5-0050-0446 EQUIPMENT R&M	-	-	292	500	500	0%
TOTAL REPAIRS & MAINTENANCE	13,604	17,880	21,292	15,000	17,000	13%

50-POLICE DEPARTMENT

POLICE DEPARTMENT	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
CONTRACTED SERVICES						
10-5-0050-0460 CONTRACTED SERVICES	16,089	12,916	21,500	20,250	21,000	4%
10-5-0050-0465 DISPATCH SERVICES	10,865	33,962	50,933	65,609	93,358	42%
10-5-0050-0468 INFORMATION TECHNOLOGY	41,200	23,859	38,360	28,500	30,643	8%
10-5-0050-0469 LIABILITY & PROPERTY	11,187	19,980	12,911	13,441	13,441	0%
TOTAL CONTRACTED SERVICES	79,341	90,717	123,704	127,800	158,442	24%
DEPARTMENTAL						
10-5-0050-0495 POLICE SPECIAL PROJECTS	24,709	19,330	15,392	-	-	0%
10-5-0050-0495 NATIONAL NIGHT OUT EVENT	-	-	7,171	-	-	0%
TOTAL DEPARTMENTAL	24,709	19,330	22,563	-	-	0%
VEHICLE LEASES						
10-5-0050-0560 VEHICLE LEASE PAYMENTS	-	-	-	5,000	19,540	-60%
10-5-0050-0562 VEHICLE MAINT PLAN	-	-	-	5,000	2,000	331%
TOTAL VEHICLE LEASES	-	-	-	5,000	21,540	331%
TOTAL POLICE DEPARTMENT	\$ 1,088,733	\$ 1,199,150	\$ 1,340,461	\$ 1,354,699	\$ 2,030,420	50%

50-POLICE DEPARTMENT LINE-ITEM JUSTIFICATION

10-5-0050-Personnel Costs

Vendor/Contractor	Description	Amount
Chief (1 FTE)	See spreadsheet - Personnel Costs	\$ 148,065
Lieutenant (1 FTE)	See spreadsheet - Personnel Costs	116,400
Sergeants (2 FTE)	See spreadsheet - Personnel Costs	216,596
Detective (2 FTE)	See spreadsheet - Personnel Costs	182,824
Officers (11 FTE)	See spreadsheet - Personnel Costs	964,785
Admin Asst	See spreadsheet - Personnel Costs	73,453
OIC	Officer in Charge	6,240
FTO	Field Training Officer	1,000
	Total Line Item	1,709,363

10-5-0050-0415 Employee Training

Vendor/Contractor	Description	Amount
Virtual Academy	Online Training - Department	2,000
Various	Chief and LT Training	1,500
Various	Sgts and Det Training	1,500
Various	Officer Training	3,500
	Total Line Item	8,500

10-5-0050-0416 LEOSE Training

Vendor/Contractor	Description	Amount
Grant Funded by state	Various Officers	1,300
	Total Line Item	1,300

10-5-0050-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
TPCA	Chief Membership	300
NTPCA	Chief Membership	25
IACP	Chief Membership	250
TPCA	Lieutenant Membership	50
NTPCA	Lieutenant Membership	25
ILEA	Department Membership	125
	Total Line Item	775

10-5-0050-0420 Uniforms

Vendor/Contractor	Description	Amount
Various Contractors	Department uniforms	9,000
Various Contractors	Uniform and gear for new police officers x? (2625 per position)	10,500

	Total Line Item	19,500
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10-5-0050-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Office supplies (papers,pens,folders, etc)	2,500
Various	Police Awards Banquet	1,200
	Total Line Item	3,700

10-5-0050-0423 Postage

Vendor/Contractor	Description	Amount
Various	Postage / Shipping Charges	300
	Total Line Item	300

10-5-0050-0425 Copiers

Vendor/Contractor	Description	Amount
Xerox	Office copier/printer lease	1,100
Xerox	Maintenance contract on copier/printer	500
	Total Line Item	1,600

appears that it can be lowered by a lot, but no

10-5-0050-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Wex Bank	Fuel for vehicles	44,000
	Total Line Item	44,000

Need some thoughts on this....some more fuel

10-5-0050-0429 Department Supplies

Vendor/Contractor	Description	Amount
Various	Ammunition / Gun Range supplies / Targets etc	5,000
Various	Crime Scene/Evidence Supplies	3,000
Various	PPE	1,000
Stop Stick	Stop Stick 2 Sets	1,200
Various	Highway Supplies (cones/flares)	1,000
Various	Rifle/Pistol/Radio \$4875 per new officer	19,500
Various	Bike Rodeo Event for Kids	1,000
Various	Safe Exchange Zone for Online Purchases (Camera and Signs)	600
Various	Community Events/Projects	1,000
	Total Line Item	33,300

10-5-0050-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	Aircards, cell phones	10,000
	Total Line Item	10,000

10-5-0050-0431 Telephone

Vendor/Contractor	Description	Amount
Frontier Communications	Secure fax line \$90 x 12	1,100
	Total Line Item	1,100

10-5-0050-0442 Building Maintenance

Vendor/Contractor	Description	Amount
Various	Miscellaneous	1,250
Various	Cleaning Supplies	250
	Total Line Item	1,500

10-5-0050-0445 Vehicle Maintenance

Vendor/Contractor	Description	Amount
Various	Maintenance on police vehicles	8,000
Various	Tires	4,000
Various	Oil Changes	2,000
Various	Inspections & Registration	1,000
	Total Line Item	15,000

10-5-0050-0446 Equipment Maintenance

Vendor/Contractor	Description	Amount
Various	Equipment repair	500
	Total Line Item	500

10-5-0050-0460 Contracted Services

Vendor/Contractor	Description	Amount
Johnson County	Radio Contract	9,000
Various	Background Investigator	1,000
Armstrong Lab	THC Testing	3,000
TLO	PII Database	1,300
Leads Online	Pawn Shop Database	1,700
Dr. Alex del Carmen	Racial Profiling Audit and Reporting Services	5,000
	Total Line Item	21,000

10-5-0050-0461 Information Technology

Vendor/Contractor	Description	Amount
Watchguard	Annual warranty/maintenance on cameras	5,000

Would be able to remove part of this if BWC F

City of Burlison	Annual Consortium Fees for RMS/MCT	13,143
Central Square	Annual Maintenance for RMS/MCT	3,000
City of Burlison	Net Motion Costs	2,000
Various	Hardware & Software	7,500
	Total Line Item	30,643

10-5-0050-0465 Dispatch Services

Vendor/Contractor	Description	Amount
Johnson County	Annual agreement	93,358
	Total Line Item	93,358

Won't know until next month. Shouldn't be a c

10-5-0050-0469 Liability & Property

Vendor/Contractor	Description	Amount
TML-IRP	Liability, property, vehicle insurance	13,441
	Total Line Item	13,441

10-5-0050-0560 Vehicle Lease Payments

Vendor/Contractor	Description	Amount
Enterprise	2 of 7 Patrol Vehicles Scheduled for Replacement	19,540
	Total Line Item	19,540

10-5-0050-0562 Vehicle Maintenance Plan

Vendor/Contractor	Description	Amount
Enterprise	Vehicle Maintenance Plan	2,000
	Total Line Item	2,000

Total Expenditures - 50 Police Department

\$ 2,030,420

55-CODE ENFORCEMENT/ANIMAL CONTROL DEPARTMENT

CODE ENFORCEMENT/ANIMAL CONTROL	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
PERSONNEL COSTS	\$ -	\$ -	\$ 30,240	\$ 45,082	\$ 46,196	2%
10-5-0055-0400 SALARIES & WAGES	-	-	1,914	2,795	2,864	2%
10-5-0055-0401 SOCIAL SECURITY TAXES	-	-	63	252	252	0%
10-5-0055-0402 STATE UNEMPLOYMENT TAXES	-	-	448	654	670	2%
10-5-0055-0403 MEDICARE TAXES	-	-	3,272	4,811	4,930	2%
10-5-0055-0404 RETIREMENT (TMRS)	-	-	630	-	-	0%
10-5-0055-0405 OVERTIME	-	-	784	1,089	1,116	2%
10-5-0055-0406 WORKERS COMPENSATION	-	-	10,405	13,489	15,100	12%
10-5-0055-0410 HEALTH INSURANCE	-	-	-	500	500	0%
10-5-0055-0412 HRA	-	-	47,756	68,672	71,629	4%
TOTAL PERSONNEL COSTS	-	-	47,756	68,672	71,629	4%
TRAVEL & TRAINING	-	-	400	200	500	150%
10-5-0055-0416 TRAINING	-	-	182	150	360	140%
10-5-0055-0418 DUES & MEMBERSHIPS	-	-	582	350	860	146%
TOTAL TRAVEL & TRAINING	-	-	582	350	860	146%
SUPPLIES	-	-	-	300	400	33%
10-5-0055-0420 UNIFORMS	-	-	2,000	200	200	0%
10-5-0055-0421 OFFICE SUPPLIES	-	-	375	800	1,000	25%
10-5-0055-0423 POSTAGE	-	-	1,150	600	1,000	67%
10-5-0055-0426 GAS & OIL	-	-	850	500	650	30%
10-5-0055-0429 DEPARTMENT SUPPLIES	-	-	4,375	2,400	3,250	35%
TOTAL SUPPLIES	-	-	4,375	2,400	3,250	35%
UTILITIES	-	-	505	600	1,020	70%
10-5-0055-0430 CELL PHONES / MIFI	-	-	505	600	1,020	70%
TOTAL UTILITIES	-	-	505	600	1,020	70%
REPAIRS & MAINTENANCE	-	-	1,250	500	2,040	308%
10-5-0055-0445 VEHICLE R&M	-	-	95	200	500	150%
10-5-0055-0446 EQUIPMENT R&M	-	-	1,345	700	2,540	263%
TOTAL REPAIRS & MAINTENANCE	-	-	1,345	700	2,540	263%
CONTRACTED SERVICES	-	-	9,000	3,000	4,000	33%
10-5-0055-0460 CONTRACTED SERVICES	-	-	199	3,600	3,600	0%
10-5-0055-0468 INFORMATION TECHNOLOGY	-	-	-	349	300	-14%
10-5-0055-0469 LIABILITY & PROPERTY	-	-	9,199	6,949	7,900	14%
TOTAL CONTRACTED SERVICES	-	-	9,199	6,949	7,900	14%

55-CODE ENFORCEMENT/ANIMAL CONTROL DEPARTMENT

CODE ENFORCEMENT/ANIMAL CONTROL DEPARTMENTAL	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
10-5-0055-0491 LEGAL NOTICES	-	-	500	200	1,000	400%
10-5-0055-0495 SPECIAL PROJECTS	-	-	-	1,500	12,000	700%
TOTAL DEPARTMENTAL	-	-	500	1,700	13,000	665%
VEHICLE LEASES						
10-5-0055-0562 VEHICLE MAINT PLAN				2,212		-100%
TOTAL VEHICLE LEASES	-	-	-	2,212	-	-100%
TOTAL CODE ENFORCEMENT/ANIMAL CONTROL \$	-	\$ -	\$ 64,262	\$ 83,583	\$ 100,199	20%

55-CODE ENFORCEMENT/ANIMAL CONTROL DEPARTMENT LINE-ITEM JUSTIFICATION

10-5-0055-Personnel Costs

Vendor/Contractor	Description	Amount
Code Em/ACO (1 FTE)	See spreadsheet - Personnel Costs	\$ 71,629
	Total Line Item	71,629

10-5-0055-0416 Employee Training

Vendor/Contractor	Description	Amount
Various	Training & Travel - Required CEUs	500
	Total Line Item	500

10-5-0055-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
CEA-Texas	Membership	60
TACA - Animal Control Assoc	Membership	50
State of Texas	Code License	250
	Total Line Item	360

10-5-0055-0420 Uniforms

Vendor/Contractor	Description	Amount
Various Contractors	Department uniforms	400
	Total Line Item	400

10-5-0055-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Office supplies (papers,pens,folders, etc)	200
	Total Line Item	200

10-5-0050-0423 Postage

Vendor/Contractor	Description	Amount
Various	Letters for code violations	1,000
	Total Line Item	1,000

10-5-0055-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Wex Bank	Fuel for vehicles	1,000
	Total Line Item	1,000

10-5-0055-0429 Department Supplies

Vendor/Contractor	Description	Amount

Various	Replacement AC Gear	400
Various	Dog food, tags, etc	250
	Total Line Item	650

10-5-0055-0430 Cell Phone & MIFI

Vendor/Contractor	Description	Amount
First Net	Cell Phone and 1 Mobile Sim for Laptop	1,020
	Total Line Item	1,020

10-5-0055-0445 Vehicle Maintenance

Vendor/Contractor	Description	Amount
Various	Maintenance on AC & Code Truck	1,000
Various	Tires	800
Various	Oil Changes	140
Various	Inspections & Registration	100
	Total Line Item	2,040

10-5-0055-0446 Equipment Maintenance

Vendor/Contractor	Description	Amount
Various	Various	500
	Total Line Item	500

10-5-0055-0460 Contracted Services

Vendor/Contractor	Description	Amount
SPCA Waxahachie	Animal Contract	4,000
	Total Line Item	4,000

10-5-0055-0468 Information Technology

Vendor/Contractor	Description	Amount
MyPermit Now	Code Enforcement Software	3,600
	Total Line Item	3,600

10-5-0055-0469 Liability & Property

Vendor/Contractor	Description	Amount
TML-IRP	Liability, property, vehicle insurance	300
	Total Line Item	300

10-5-0055-0491 Legal Notices

Vendor/Contractor	Description	Amount
Various	Legal Notices Required by Law	1,000
	Total Line Item	1,000

10-5-0055-0495 Special Projects

Vendor/Contractor	Description	Amount
Contractor TBD	Abatement Mowing / Other Contracted Abatement	2,000
Various	Demolition of Substandard Building	10,000
	Total Line Item	12,000

Total Expenditures - 55 Code & Animal

\$ 100,199

60-MUNICIPAL COURT DEPARTMENT

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
MUNICIPAL COURT						
PERSONNEL COSTS	\$ 42,978	\$ 47,473	\$ 48,801	\$ 46,140	\$ 50,272	9%
10-5-0060-0400 SALARIES	3,521	2,959	3,067	2,861	3,117	9%
10-5-0060-0401 SOCIAL SECURITY	9	144	252	252	252	0%
10-5-0060-0402 UNEMPLOYMENT TAXES	812	692	717	669	729	9%
10-5-0060-0403 MEDICARE	6,378	5,024	5,243	4,924	5,365	9%
10-5-0060-0404 RETIREMENT (TMRS)	28	369	661	992	-	-100%
10-5-0060-0405 OVERTIME	139	250	130	103	112	9%
10-5-0060-0406 WORKERS COMPENSATION	12,416	7,737	9,822	12,142	10,278	-15%
10-5-0060-0410 HEALTH INSURANCE	768	500	500	562	500	-11%
10-5-0060-0412 HRA	67,049	65,148	69,193	68,645	70,625	3%
TOTAL PERSONNEL COSTS						
TRAVEL & TRAINING						
10-5-0060-0416 TRAINING	950	-	750	750	750	0%
10-5-0060-0418 DUES & MEMBERSHIPS	450	75	75	125	75	-40%
TOTAL TRAVEL & TRAINING	1,400	75	825	875	825	-6%
SUPPLIES						
10-5-0060-0421 OFFICE SUPPLIES	1,983	151	750	450	500	11%
10-5-0060-0423 POSTAGE	2,309	2	250	500	1,000	100%
TOTAL SUPPLIES	4,292	153	1,000	950	1,500	58%
UTILITIES						
10-5-0060-0430 CELL PHONE & MIFI	-	-	-	250	-	-100%
TOTAL UTILITIES	-	-	-	250	-	-100%
CONTRACTED SERVICES						
10-5-0060-0461 CONTRACTED SERVICES	13,188	16,162	11,000	14,400	13,800	-4%
10-5-0060-0468 INFORMATION TECHNOLOGY	17,162	18,790	16,500	8,642	10,642	23%
TOTAL CONTRACTED SERVICES	30,350	34,952	27,500	23,042	24,442	6%
DEPARTMENTAL						
10-5-0060-0486 MISCELLANEOUS	-	-	-	1,270	-	0%
10-5-0060-0488 MERCHANT SERVICE FEES	-	-	-	1,270	-	-100%
TOTAL DEPARTMENTAL	-	-	-	1,270	-	-100%
TOTAL MUNICIPAL COURT	\$ 103,091	\$ 100,328	\$ 98,518	\$ 95,032	\$ 97,392	2%

60 - MUNICIPAL COURT LINE ITEM JUSTIFICATION

10-5-0060-0400 Personnel Costs

Vendor/Contractor	Description	Amount
Court Clerk II (1 FTE)	See spreadsheet - Personnel Costs	\$ 70,625
	Total Line Item	70,625

10-5-0060-0416 Employee Training

Vendor/Contractor	Description	Amount
TMCC	Annual conference	100
TMCEC	Municipal Judge training	250
TMCC	Legislative Update	50
Various	Cash handling training, other	350
	Total Line Item	750

10-5-0060-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
TMCC	Annual dues	75
	Total Line Item	75

10-5-0060-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Miscellaneous - shucks, stamps, ink, etc.	500
	Total Line Item	500

10-5-0060-0423 Postage

Vendor/Contractor	Description	Amount
USPS	Mailings	1,000
	Total Line Item	1,000

10-5-0060-0461 Contracted Services

Vendor/Contractor	Description	Amount
Bill Scott	Municipal Judge \$800 x 12 months	9,600
Rodney Ramsey	Court Prosecutor \$350 x 12 months	4,200
	Total Line Item	13,800

10-5-0060-0468 Information Technology

Vendor/Contractor	Description	Amount
AT&T Mobility	MIFI for court \$39/month x 12 months	468
Tyler Technologies	Court Online Component Annual Fee	900
Tyler Technologies	Printer/Cash Drawer Annual Maintenance (1)	1,227

Tyler Technologies	Brazos Software Tow Report Annual Maintenance	703
Tyler Technologies	Server Hosting	235
Tyler Technologies	Brazos RDC Software Annual Maintenance	1,025
Tyler Technologies	Brazos Interface to Court	952
Tyler Technologies	Court Module Annual Fees	1,485
Tyler Technologies	Brazos REF Annual Maintenance	803
Tyler Technologies	Third Party Annual Fees	422
Tyler Technologies	Technical Services Annual Fees	1,189
Tyler Technologies	Third Party System Software	833
Tyler Technologies	Eligible costs reclassified to Court Technology Fund	(1,600)
	Computer for Court window	2,000
	Total Line Item	10,642

Total Expenditures - 60 Municipal Court

\$ 97,392

70-FIRE DEPARTMENT

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
FIRE DEPARTMENT						
PERSONNEL COSTS						
10-5-0070-0400 SALARIES & WAGES	\$ 25,611	\$ 85	\$ -	\$ 135,396	\$ 471,364	248%
10-5-0070-0401 SOCIAL SECURITY TAXES	1,599	5	-	8,395	29,225	248%
10-5-0070-0402 STATE UNEMPLOYMENT TAXES	9	-	-	2,709	1,764	-35%
10-5-0070-0403 MEDICARE TAXES	360	1	-	1,963	6835	248%
10-5-0070-0404 RETIREMENT (TMRs)	-	(80)	-	7,831	35,972	359%
10-5-0070-0406 WORKERS COMPENSATION	2,303	2,890	1,836	3,697	12871	248%
10-5-0070-0410 HEALTH INSURANCE	-	-	-	1,613	51852	3115%
10-5-0070-0412 HRA	-	-	-	417	2,500	500%
TOTAL PERSONNEL COSTS	29,882	2,901	1,836	162,021	\$612,382	278%
TRAVEL & TRAINING						
10-5-0070-0416 EMPLOYEE TRAINING	-	-	-	15,000	17,473	16%
10-5-0070-0418 DUES & MEMBERSHIPS	-	-	-	2,325	4,525	95%
TOTAL TRAVEL & TRAINING	-	-	-	17,325	21,998	27%
SUPPLIES						
10-5-0070-0420 UNIFORMS	118	500	-	46,000	14,300	-69%
10-5-0070-0421 OFFICE SUPPLIES	-	-	-	1,500	1,000	-33%
10-5-0070-0423 POSTAGE	-	-	-	30	50	67%
10-5-0070-0426 GAS & OIL	-	-	-	14,000	14,000	0%
10-5-0070-0429 DEPARTMENT SUPPLIES	-	-	-	3,000	4,000	33%
TOTAL SUPPLIES	118	500	-	64,530	33,350	-48%
UTILITIES						
10-5-0070-0430 CELL PHONES & MIFI	-	2,413	3,000	1,000	1,500	50%
10-5-0070-0432 UTILITIES	-	2,413	3,000	8,000	5,200	-35%
TOTAL UTILITIES	-	2,413	3,000	9,000	6,700	-26%
SMALL EQUIPMENT						
10-5-0080-0433 SMALL EQUIPMENT	-	-	-	15,000	6,000	-60%
TOTAL SMALL EQUIPMENT	-	-	-	15,000	6,000	-60%
REPAIRS & MAINTENANCE						
10-5-0080-0442 BUILDING R&M	-	-	-	10,000	2,000	-80%
10-5-0080-0445 VEHICLE R&M	-	-	-	47,000	30,900	-34%
10-5-0080-0446 EQUIPMENT R&M	-	-	-	12,000	10,000	-17%
10-5-0080-0447 STREET REPAIRS	-	-	-	69,000	42,900	-38%
TOTAL REPAIRS & MAINTENANCE	-	-	-	69,000	42,900	-38%

70-FIRE DEPARTMENT

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
FIRE DEPARTMENT						
CONTRACTED SERVICES						
10-5-0070-0460 CONTRACTED SERVICES					4,144	100%
10-5-0070-0468 INFORMATION TECHNOLOGY				3,502	3,050	-13%
10-5-0070-0469 LIABILITY & PROPERTY	5,060	6,064	4,636	9,653	10,000	4%
TOTAL CONTRACTED SERVICES	5,060	6,064	4,636	13,155	17,194	31%
DEPARTMENTAL						
10-5-0070-0475 COMMUNITY OUTREACH				1,500	2,500	67%
10-5-0070-0478 FIRE MARSHALL				8,000	8,800	10%
10-5-0070-0495 SPECIAL PROJECTS				200	-	-100%
10-5-0070-0505 LEASE PAYMENTS-FIRE	27,087	27,087	13,543			-100%
TOTAL DEPARTMENTAL	27,087	27,087	13,543	9,700	11,300	16%
VEHICLE LEASES						
10-5-0070-0560 VEHICLE LEASE PAYMENTS				63,760	39,503	-38%
10-5-0070-0561 VEHICLE MAKE READY				16,739	48,000	187%
10-5-0070-0562 VEHICLE MAINT PLAN				5,000	1,165	-77%
TOTAL VEHICLE LEASES	-	-	-	85,500	88,668	4%
CAPITAL OUTLAY						
10-5-0070-0665 EXTRACTOR WASHER & DRYER				28,080		-100%
TOTAL CAPITAL OUTLAY	-	-	-	28,080	-	-100%
TOTAL FIRE DEPARTMENT	\$ 62,147	\$ 38,965	\$ 23,015	\$ 473,311	\$ 840,492	78%

27,087
(13,544)
13,543

70-FIRE DEPARTMENT LINE-ITEM JUSTIFICATION

10-5-0050-Personnel Costs

Vendor/Contractor	Description	Amount
Chief (1 FTE)	See spreadsheet - Personnel Costs	\$ 133,219
Captain (1 FTE)	See spreadsheet - Personnel Costs	93,617
Firefighter (3 FTE)	See spreadsheet - Personnel Costs	236,778
Firefighter (PT - 2 shifts)	See spreadsheet - Personnel Costs	148,768
	Total Line Item	612,382

10-5-0050-0416 Employee Training

Vendor/Contractor	Description	Amount
SFFMA	Chief & @ 2 Volunteers	3,000
TEEX Municipal School	Chief & @ 2 FF	4,800
Fire Chiefs Workshop 2022	Chief	3,500
Vector Solutions	Online Training for Firefighters	2,173
Leadership Symposium	Chief & @ 2 FF	4,000
	Total Line Item	17,473

10-5-0050-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
IAAI	Fire Marshal Membership	135
TCFP	Certification Renewal	1,300
IAFC	Chief Membership	270
TFCA	Chief Membership	300
NFPA	Fire Marshal Membership	1,520
SFFMA	Department Membership	1,000
	Total Line Item	4,525

10-5-0050-0420 Uniforms

Vendor/Contractor	Description	Amount
Various Contractors	Department uniforms	9,300
Various Contractors	PPE	5,000
	Total Line Item	14,300

10-5-0050-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Office supplies (papers,pens,folders, etc)	1,000
	Total Line Item	1,000

10-5-0050-0423 Postage

Vendor/Contractor	Description	Amount

Various	Postage / Shipping Charges	Total Line Item	50
			50

10-5-0050-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Wex Bank	Fuel for vehicles	14,000
	Total Line Item	14,000

10-5-0050-0429 Department Supplies

Vendor/Contractor	Description	Amount
Various	Station Supplies	3,000
Various	Medical Supplies	1,000
	Total Line Item	4,000

10-5-0050-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	iPads & cell phone service	1,500
	Total Line Item	1,500

10-5-0050-0432 Utilities

Vendor/Contractor	Description	Amount
Gexa Energy	Electric	4,000
Atmos Energy	Gas	1,200
	Total Line Item	5,200

10-5-0050-0433 Small Equipment <\$5000

Vendor/Contractor	Description	Amount
Various	Firefighting Equipment	6,000
	Total Line Item	6,000

10-5-0050-0442 Building Maintenance

Vendor/Contractor	Description	Amount
Various	Miscellaneous	2,000
	Total Line Item	2,000

10-5-0050-0445 Vehicle Maintenance

Vendor/Contractor	Description	Amount
Various	Maintenance Apparatuses	30,000
Various	Oil Changes	500
Various	Inspections & Registration	400
	Total Line Item	30,900

10-5-0050-0446 Equipment Maintenance

Vendor/Contractor	Description	Amount
Various	Equipment repair & Maintenance	10,000
	Total Line Item	10,000

10-5-0050-0460 Contracted Services

Vendor/Contractor	Description	Amount
Lexipol	Policy and Training Management System	2,904
Via Scan of Los Colinas	Annual Firefighter Assessment for personnel	500
Huguley Hospital	Annual Firefighter Assessment for personnel	740
	Total Line Item	4,144

10-5-0050-0461 Information Technology

Vendor/Contractor	Description	Amount
Get Slings	Part-Time Staffing Software	1,550
AT&T	Direct TV	1,500
	Total Line Item	3,050

10-5-0050-0469 Liability & Property

Vendor/Contractor	Description	Amount
TML-IRP	Liability, property, vehicle insurance	10,000
	Total Line Item	10,000

10-5-0050-0475 Community Outreach

Vendor/Contractor	Description	Amount
Various	Community Project(s)	2,500
	Total Line Item	2,500

10-5-0050-0478 Fire Marshal

Vendor/Contractor	Description	Amount
Various	Ammunition	800
Various	Crime Scene/Evidence Supplies	5,000
Various	PPE / Uniforms	2,000
Various	Fire Prevention	1,000
	Total Line Item	8,800

10-5-0050-0495 Special Projects

Vendor/Contractor	Description	Amount
Various	Various	-
	Total Line Item	-

10-5-0050-0560 Vehicle Lease Payments

Vendor/Contractor	Description	Amount
Enterprise	Chief Vehicle Payment	9,091
Enterprise	Support Vehicle Payment	15,206
Enterprise	Brush Truck Payment	15,206
	Total Line Item	39,503

10-5-0050-0562 Vehicle Maint. Plan

Vendor/Contractor	Description	Amount
Enterprise	Chief Vehicle	365
Enterprise	Support Vehicle	400
Enterprise	Brush Truck	400
	Total Line Item	1,165

10-5-0050-0660 Capitol Expenditures

Vendor/Contractor	Description	Amount
Wildfire Truck and Equipment	Upfitting for Support Vehicle	18,000
Wildfire Truck and Equipment	Upfitting for Brush Truck	30,000
	Total Line Item	48,000

Total Expenditures - 70 Fire Department

\$ 840,492

80-STREETS DEPARTMENT

STREETS DEPARTMENT		ACTUAL	ACTUAL	UNAUDITED	PROJECTED	PROPOSED	
PERSONNEL COSTS		2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	
10-5-0080-0400	SALARIES & WAGES	\$ 197,579	\$ 114,784	\$ 148,071	\$ 94,572	\$ 122,410	29%
10-5-0080-0401	SOCIAL SECURITY	11,899	7,059	9,796	5,863	7,841	34%
10-5-0080-0402	STATE UNEMPLOYMENT TAX	53	290	1,062	630	630	0%
10-5-0080-0403	MEDICARE TAXES	2,760	1,651	2,291	1,371	1,834	34%
10-5-0080-0404	RETIREMENT (TMRS)	21,850	12,008	16,748	10,093	13,497	34%
10-5-0080-0405	OVERTIME	5,944	5,303	9,927	3,550	4,057	14%
10-5-0080-0406	WORKERS COMPENSATION	2,978	2,833	4,515	2,315	3,096	34%
10-5-0080-0410	HEALTH INSURANCE	48,125	23,686	34,598	19,787	30,497	54%
10-5-0080-0412	HRA	3,841	1,208	2,438	1,031	1,250	21%
TOTAL PERSONNEL COSTS		295,029	168,822	229,446	139,212	185,111	33%
TRAVEL & TRAINING		149	947	1,460	2,000	2,500	25%
10-5-0080-0416	EMPLOYEE TRAINING	149	947	1,460	2,000	2,500	25%
TOTAL TRAVEL & TRAINING		149	947	1,460	2,000	2,500	25%
SUPPLIES		3,411	3,002	3,016	3,000	2,000	-33%
10-5-0080-0420	UNIFORMS	-	-	500	500	200	-60%
10-5-0080-0421	OFFICE SUPPLIES	61	95	-	-	-	0%
10-5-0080-0422	CHEMICALS	-	-	5,800	6,500	6,500	0%
10-5-0080-0426	GAS & OIL	9,949	11,417	7,500	5,000	3,000	-40%
10-5-0080-0429	DEPARTMENT SUPPLIES	13,421	14,514	16,816	15,000	11,700	-22%
TOTAL SUPPLIES		13,421	14,514	16,816	15,000	11,700	-22%
UTILITIES		-	468	2,000	1,600	1,400	-13%
10-5-0080-0430	CELL PHONES & MIFI	-	-	-	-	-	0%
10-5-0080-0431	TELEPHONE LANDLINES	41,010	41,013	45,117	46,000	45,000	-2%
10-5-0080-0432	UTILITIES	41,010	41,481	47,117	47,600	46,400	-3%
TOTAL UTILITIES		41,010	41,481	47,117	47,600	46,400	-3%
SMALL EQUIPMENT		3,462	1,827	9,000	6,000	5,000	-17%
10-5-0080-0433	SMALL EQUIPMENT	125	1,327	704	1,000	2,000	100%
10-5-0080-0434	RENTAL EQUIPMENT	3,587	3,154	9,704	7,000	7,000	0%
TOTAL SMALL EQUIPMENT		3,462	1,827	9,000	6,000	5,000	-17%
REPAIRS & MAINTENANCE		-	-	1,000	2,000	1,000	-50%
10-5-0080-0442	BUILDING R&M	617	2,151	4,000	2,000	5,000	150%
10-5-0080-0445	VEHICLE R&M	-	-	8,000	3,000	7,500	150%
10-5-0080-0446	EQUIPMENT R&M	-	-	-	-	-	0%
10-5-0080-0447	STREET REPAIRS	53,111	5,985	-	-	-	0%

80-STREETS DEPARTMENT

		ACTUAL	ACTUAL	UNAUDITED	PROJECTED	PROJECTED	PROPOSED	
		2018-2019	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023	
STREETS DEPARTMENT								
10-5-0080-0448	TOTAL REPAIRS & MAINTENANCE	53,728	8,136	13,000	15,000	22,000	13,500	-100%
STREET MATERIALS								
CONTRACTED SERVICES								
10-5-0080-0460	CONTRACTED SERVICES	303	375	1,000	5,000	10,000	10,000	100%
10-5-0080-0464	ENGINEERING	-	-	1,530	205	-	1,469	-100%
10-5-0080-0469	LIABILITY & PROPERTY INS	303	375	2,530	5,205	11,469	11,469	100%
TOTAL CONTRACTED SERVICES								
DEPARTMENTAL								
10-5-0080-0470	STREET SIGNS	6,900	1,080	8,000	7,500	10,000	10,000	33%
10-5-0080-0472	DRAINAGE MATERIAL	2,400	-	8,000	10,000	10,000	10,000	0%
10-5-0080-0486	MISCELLANEOUS	999	73	-	-	-	-	0%
10-5-0080-0489	PRISON WORKER MEALS	233	(49)	-	-	250	250	1000%
10-5-0080-0495	SPECIAL PROJECTS	5,585	11,051	31,000	26,000	-	-	-100%
TOTAL DEPARTMENTAL		16,117	12,155	47,000	43,500	20,250	20,250	-53%
VEHICLE LEASES								
10-5-0080-0560	VEHICLE LEASE PAYMENTS	-	-	-	3,500	3,500	-	-100%
TOTAL VEHICLE LEASES								
TOTAL STREETS DEPARTMENT		\$ 423,344	\$ 249,584	\$ 367,073	\$ 285,017	\$ 297,930	\$ 297,930	5%

80 - STREETS DEPARTMENT LINE-ITEM DETAIL

10-5-0080-Personnel Costs

Vendor/Contractor	Description	Amount
Public Works Director (.25 FTE)	See spreadsheet - Personnel Costs	\$ 38,418
Public Works Supervisor (.25 FTE)	See spreadsheet - Personnel Costs	23,860
Crew Leader (1 FTE)	See spreadsheet - Personnel Costs	66,356
Technician I (1 FTE)	See spreadsheet - Personnel Costs	56,477
	Total Line Item	185,111

10-5-0080-0413 Employee Training

Vendor/Contractor	Description	Amount
Various	Job Training for 2 employees - Certification Training, NHI Training, Traffic Control & TEEX	2,500
	Total Line Item	2,500

10-5-0080-0420 Uniforms

Vendor/Contractor	Description	Amount
Cintas	Weekly uniform services	1,000
Various	Jackets, Gloves, etc...	700
Boot Barn	Annual boot allowance	300
	Total Line Item	2,000

10-5-0080-0421 Office Supplies

Vendor/Contractor	Description	Amount
Staples	Various office supplies	200
	Total Line Item	200

10-5-0080-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Wex Bank	Fuel	6,000
Venus Mobil 1	Oil changes	500
	Total Line Item	6,500

60-5-0000-0429 Department Supplies

Vendor/Contractor	Description	Amount
Various	Miscellaneous parts and supplies	3,000
	Total Line Item	3,000

10-5-0080-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	City cell phones \$55/month x 2	1,400

	Total Line Item	1,400
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10-5-0080-0432 Utilities

Vendor/Contractor	Description	Amount
TXU	Street lights \$2,600 x 12	34,000
Interface Security System	Alarm system for PW building \$50 x 12	600
Gexa Energy	Electricity Public Works building	10,100
Mountain Peak SUD	Water service \$25 x 12	300
	Total Line Item	45,000

10-5-0080-0433 Small Equipment

Vendor/Contractor	Description	Amount
Various	Equipment and tools < \$5,000	5,000
	Total Line Item	5,000

10-5-0080-0434 Rental Equipment

Vendor/Contractor	Description	Amount
United Rental	Equipment rental	2,000
	Total Line Item	2,000

10-5-0080-0442 Building Maintenance

Vendor/Contractor	Description	Amount
Various	Unexpected R&M	1,000
	Total Line Item	1,000

10-5-0080-0445 Vehicle Repairs & Maintenance

Vendor/Contractor	Description	Amount
TX DMV	Vehicle and equipment registrations	250
Mobil 1	Vehicle inspections	550
Various	Oil changes and miscellaneous repairs	4,200
	Total Line Item	5,000

10-5-0080-0446 Equipment R&M

Vendor/Contractor	Description	Amount
Various	Heavy equipment repairs	7,500
	Total Line Item	7,500

10-5-0080-0460 Contracted Services

Vendor/Contractor	Description	Amount
Various	Drainage repairs	10,000
	Total Line Item	10,000

10-5-0080-0469 Liability & Property Insurance

Vendor/Contractor	Description	Amount
TML	Annual insurance on property & equipment	1,469
	Total Line Item	1,469

10-5-0080-0470 Street Signs

Vendor/Contractor	Description	Amount
Unknown	Various signs and poles for street signs	10,000
	Total Line Item	10,000

10-5-0080-0472 Drainage Material

Vendor/Contractor	Description	Amount
Various	Rock, gravel, culverts, etc	10,000
	Total Line Item	10,000

10-5-0080-0489 Prison Worker Meals

Vendor/Contractor	Description	Amount
TDC	Meals for prison laborers	250
	Total Line Item	250

Total Expenditures - 80 STREETS DEPARTMENT

\$ 297,930

90 - PARKS RECREATION DEPARTMENT

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
PARKS & RECREATION						
PERSONNEL COSTS						
10-5-0090 SALARIES & WAGES	\$ -	\$ -	\$ -	\$ 110,902	\$ 161,255	45%
10-5-0090 SOCIAL SECURITY	-	-	-	6,876	10,353	51%
10-5-0090 STATE UNEMPLOYMENT TAX	-	-	-	630	882	40%
10-5-0090 MEDICARE TAXES	-	-	-	1,608	2,421	51%
10-5-0090 RETIREMENT (TMRS)	-	-	-	12,466	17,821	43%
10-5-0090 OVERTIME	-	-	-	3,961	5,721	44%
10-5-0090 WORKERS COMPENSATION	-	-	-	2,859	4,088	43%
10-5-0090 HEALTH INSURANCE	-	-	-	24,400	39,315	61%
10-5-0090 HRA	-	-	-	1,230	1,791	46%
TOTAL PERSONNEL COSTS	-	-	-	164,932	243,646	48%
TRAVEL & TRAINING						
10-5-0090 EMPLOYEE TRAINING	-	-	-	850	850	0%
TOTAL TRAVEL & TRAINING	-	-	-	850	850	0%
SUPPLIES						
10-5-0090 UNIFORMS	-	-	-	1,750	1,500	-14%
10-5-0090 OFFICE SUPPLIES	-	-	-	-	-	0%
10-5-0090 CHEMICALS	-	-	-	-	-	0%
10-5-0090 GAS & OIL	-	-	-	5,500	5,500	0%
10-5-0090 DEPARTMENT SUPPLIES	-	-	-	3,000	2,500	-17%
TOTAL SUPPLIES	-	-	-	10,250	9,500	-7%
UTILITIES						
10-5-0090 CELL PHONES & MIFI	-	-	-	1,600	1,400	-13%
10-5-0090 UTILITIES	-	-	-	4,000	20,000	400%
TOTAL UTILITIES	-	-	-	5,600	21,400	282%
SMALL EQUIPMENT						
10-5-0090 SMALL EQUIPMENT < \$5K	-	-	-	5,000	5,000	0%
TOTAL SMALL EQUIPMENT	-	-	-	5,000	5,000	0%
REPAIRS & MAINTENANCE						
10-5-0090 BUILDING R&M	-	-	-	3,500	2,500	-29%
10-5-0090 VEHICLE R&M	-	-	-	700	5,000	614%
10-5-0090 EQUIPMENT R&M	-	-	-	2,000	2,500	25%
10-5-0090 PARK MAINTENANCE	-	-	-	12,500	15,000	20%
TOTAL REPAIRS & MAINTENANCE	-	-	-	18,700	25,000	34%

90 - PARKS RECREATION DEPARTMENT

PARKS & RECREATION
 CONTRACTED SERVICES
 10-5-0090- CONTRACTED SERVICES
 10-5-0090- RENTAL EQUIPMENT
 10-5-0090- LIABILITY & PROPERTY INS
 TOTAL CONTRACTED SERVICES

ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
-	-	-	-	-	0%
-	-	-	-	-	0%
-	-	-	-	-	0%
-	-	-	-	-	0%

DEPARTMENTAL
 10-5-0090- SPECIAL PROJECTS
 TOTAL DEPARTMENTAL

-	-	-	-	25,000	100%
-	-	-	-	25,000	100%

VEHICLE LEASES
 10-5-0090- VEHICLE LEASE PAYMENTS
 10-5-0090- VEHICLE MAINT PLAN
 TOTAL VEHICLE LEASES

	1,500	-	-	-	-100%
	55	-	-	-	-100%
-	-	-	1,555	-	-100%

TOTAL PARKS & RECREATION

\$ -	\$ -	\$ -	\$ 206,887	\$ 330,396	60%
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90 - PARKS & RECREATION (PREVIOUSLY BUDGETED IN VCSDC)

10-5-0090-Personnel Costs

Vendor/Contractor	Description	Amount
Public Works Director (.25 FTE)	See spreadsheet - Personnel Costs	\$ 37,009
Public Works Supervisor (.25 FTE)	See spreadsheet - Personnel Costs	23,901
Crew Leader (1 FTE)	See spreadsheet - Personnel Costs	66,767
Parks Worker (1 FTE)	See spreadsheet - Personnel Costs	59,450
PW Technician I (1 FTE)	See spreadsheet - Personnel Costs	56,518
	Total Line Item	243,645

10-5-0080-0413 Employee Training

Vendor/Contractor	Description	Amount
Various	CPSI Training and Testing for 1 employee	850
	Total Line Item	850

10-5-0090-0420 Uniforms

Vendor/Contractor	Description	Amount
Cintas	Weekly uniform services	850
	Cold weather gear	350
	Jackets, Gloves, etc...	300
	Tractor Supply	300
	Annual boot allowance	300
	Total Line Item	1,500

10-5-0090-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Wex Bank	Fuel	5,000
Venus Mobil 1	Oil changes	500
	Total Line Item	5,500

10-5-0090-0429 Department Supplies

Vendor/Contractor	Description	Amount
Wal-Mart, AMAZON, Office Depor, et	Various supplies	2,500
	Total Line Item	2,500

10-5-0090-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	City cell phones \$700 x 12	1,400
	Total Line Item	1,400

10-5-0090-0432 Utilities

Vendor/Contractor	Description	Amount

Hexa	Electricity for parks	Total Line Item	20,000
			20,000

10-5-0090-0438 Small Equipment

Vendor/Contractor	Description	Amount
Various	Equipment and tools	5,000
	Total Line Item	5,000

10-5-0090-0442 Building Maintenance

Vendor/Contractor	Description	Amount
Various	Unexpected R&M	2,500
	Total Line Item	2,500

10-5-0090-0445 Vehicle Repairs & Maintenance

Vendor/Contractor	Description	Amount
TX DMV	Vehicle and equipment registrations	250
Mobil 1	Vehicle inspections	550
Various	Oil changes and miscellaneous repairs	4,200
	Total Line Item	5,000

10-5-0090-0446 Equipment R&M

Vendor/Contractor	Description	Amount
Various	Heavy equipment repairs	2,500
	Total Line Item	2,500

10-5-0090-0448 Park Maintenance

Vendor/Contractor	Description	Amount
Various	Playground, fence, gate, etc., Repairs	15,000
	Total Line Item	15,000

10-5-0090-0495 Special Projects

Vendor/Contractor	Description	Amount
Various	Christmas on the Square	10,000
Various	Trunk or Treat	5,000
Various	National Night Out	10,000
	Total Line Item	25,000

Total Expenditures - 90 PARKS & RECREATION DEPARTMENT

\$ 330,395

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED PROJECTED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023
NON-DEPARTMENTAL					
PERSONNEL COSTS					
10-5-0095-0400 SALARIES & WAGES			\$ 8,325		\$33,788
10-5-0095-0401 SOCIAL SECURITY TAXES			516		2,095
10-5-0095-0402 STATE UNEMPLOYMENT TAXES			43		252
10-5-0095-0403 MEDICARE TAXES			120		490
10-5-0095-0404 RETIREMENT (TMRS)			888		3,606
10-5-0095-0405 OVERTIME			45		-
10-5-0095-0406 WORKERS COMP			204		75
10-5-0095-0410 HEALTH INSURANCE			1,575		10,175
10-5-0095-0412 HRA			83		500
TOTAL PERSONNEL COSTS			11,799		50,981
TRAVEL & TRAINING					
10-5-0095-0416 EMPLOYEE TRAINING			-		-
10-5-0095-0417 CITY COUNCIL TRAINING			-		-
10-5-0095-0418 DUES & MEMBERSHIPS			-		2,760
TOTAL TRAVEL & TRAINING			-		2,760
SUPPLIES					
10-5-0095-0420 UNIFORMS			-		850
10-5-0095-0421 OFFICE SUPPLIES			-		5,500
10-5-0095-0423 POSTAGE			-		2,000
10-5-0095-0425 COPIERS			-		4,144
10-5-0095-0426 GAS & OIL			-		-
10-5-0095-0429 DEPARTMENT SUPPLIES			-		8,400
TOTAL SUPPLIES			-		20,894
UTILITIES					
10-5-0095-0430 CELL PHONES / MIFI			-		936
10-5-0095-0431 TELEPHONE LAND LINES			-		10,812
10-5-0095-0432 UTILITIES			-		12,396

TOTAL UTILITIES	-	24,144
SMALL EQUIPMENT		
10-5-0095-0433 SMALL EQUIPMENT		5,000
10-5-0095-0434 RENTAL EQUIPMENT		1,000
TOTAL SMALL EQUIPMENT	-	6,000
REPAIRS & MAINTENANCE		
10-5-0095-0442 BUILDING R&M	-	41,500
10-5-0095-0445 VEHICLE R&M	-	-
TOTAL REPAIRS & MAINTENANCE	-	41,500
CONTRACTED SERVICES		
10-5-0095-0459 ANNUAL AUDIT	-	-
10-5-0095-0460 OTHER CONTRACTED SERV	-	-
10-5-0095-0462 LEGAL SERVICES	-	-
10-5-0095-0463 APPRAISAL/COLLECTION FEES	-	-
10-5-0095-0468 INFORMATION TECHNOLOGY	-	65,868
10-5-0095-0469 LIABILITY & PROPERTY	-	6,673
10-5-0095-0486 MISCELLANEOUS	-	-
TOTAL CONTRACTED SERVICES	-	72,541
TOTAL NON-DEPARTMENTAL	\$ 11,799	\$ 218,820

95 - NONDEPARTMENTAL LINE ITEM JUSTIFICATION

10-5-0095-0400 Personnel Costs

Vendor/Contractor	Description	Amount
Building Maint Tech I	See spreadsheet - Personnel Costs	\$ 50,981
	Total Line Item	50,981

10-5-0095-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
NCTCOG	Annual dues	\$ 200
TX Social Security Program	Section 218 agreement	35
TX Comptroller	State purchasing cooperative	100
Midlothian Mirror	Annual subscription	51
Texas Municipal League	Annual membership	1,226
Atmos Steering Committee	Annual membership	219
Oncor Steering Committee	Annual membership	270
Amazon Prime	Annual membership	499
GFOA	Annual membership	160
	Total Line Item	2,760

10-5-0095-0420 Uniforms

Vendor/Contractor	Description	Amount
Cintas	Uniforms	850
	Total Line Item	850

10-5-0095-0421 Office Supplies

Vendor/Contractor	Description	Amount
Bennett's Office Supply	Window envelopes	500
Amazon	File folders, post-its, adding machine tape, paper clips, binder clips, highlighters, labels, pens, pencils, scotch tape, lanyards, keyboards, mouse, batteries, calendars, ink cartridges, legal pads, envelopes, flash drives, canned air, hand sanitizer	2,500
Office Depot	Copy paper	2,500
	Total Line Item	5,500

10-5-0095-0423 Postage

Vendor/Contractor	Description	Amount
Pitney Bowes	Lease on postage machine	1,600
Pitney Bowes	Ink, labels for postage machine	225
US Postal Service	Annual post office box rental	175
	Total Line Item	2,000

10-5-0095-0425 Copiers

Vendor/Contractor	Description	Amount
Xerox	Copier lease - \$129/month x 12 months	1,548
Xerox	B&W, color copies	1,096
Coast To Coast	Toner, parts for Admin printer	1,500
	Total Line Item	4,144

10-5-0095-0429 Department Supplies

Vendor/Contractor	Description	Amount
Staples	Cleaning supplies, janitorial supplies, boxes, etc.	2,500
Staples	Trash bags, paper towels, napkins, Kleenex, dishwashing liquid, paper plates, coffee, forks/spoons, dishwasher pods, dixie cups, hand soap, etc.	2,300
Staples	Water/snacks for council meetings, P&Z meetings	1,000
Midlo H2O	Water for kitchen/breakroom	600
Various		2,000
	Total Line Item	8,400

10-5-0095-0430 Telephone System

Vendor/Contractor	Description	Amount
GoTo	\$901/month x 12 months (includes 26 phones)	10,812
	Total Line Item	10,812

10-5-0095-0431 Cell Phones / MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	City Hall MIFI \$39/mo. x 2 x 12 months	936
	Total Line Item	936

10-5-0095-0432 Utilities

Vendor/Contractor	Description	Amount
Frontier Access	Sanitation \$93/month x 12 months	1,116
Mountain Peak SUD	Water bill \$40/month x 12 months	480
Gexa Energy	Electricity \$900/month x 12 months	10,800
	Total Line Item	12,396

10-5-0095-0433 Small Equipment

Vendor/Contractor	Description	Amount
Various		5,000
	Total Line Item	5,000

10-5-0095-0434 Rental Equipment

Vendor/Contractor	Description	Amount
Various		1,000
	Total Line Item	1,000

10-5-0095-0442 Building R&M

Vendor/Contractor	Description	Amount
Cintas	Floor mats for City Hall \$32/week x 52 weeks	1,664
Marshall Fire & Safety	Fire extinguisher testing and inspections	50
Amazon	A/C air filters, light bulbs, misc items	1,000
Drop Shot Pest Control	Spray City Hall building \$110 x 6 (every other month)	660
Various	Unexpected repairs	38,126
	Total Line Item	41,500

10-5-0095-0445 Vehicle R&M

Vendor/Contractor	Description	Amount
		-
	Total Line Item	-

10-5-0095-0468 Information Technology

Vendor/Contractor	Description	Amount
iWerk	IT service contract \$3,000/month x 12 months	36,000
iWerk	Microsoft 365 Office - 11xE1 Licenses; 23xE3 licenses \$900/mo. x 12 months	10,800
Archive Social	Social media archiving - annual subscription	2,500
Adobe	Monthly subscription - 8 Adobe Pro @ \$16.99/ea.; 1 Adobe Premier @ \$79.99/ea	2,591
U-Attend	Timeclock software \$101/month x 12 months	1,212
GoDaddy.com	DNH annual fee	75
Zoom	Annual subscription	160
CivicPlus	Annual website fee	5,000
Tyler Technologies	Core Financials/Payroll/Personnel Annual Maintenance	4,978
Tyler Technologies	Forms Overlay Annual Maintenance	413
Tyler Technologies	Content Management Annual Maintenance	626
Tyler Technologies	Purchase Orders Annual Maintenance	825
Tyler Technologies	TOP Annual Fee Annual Maintenance	688
	Total Line Item	65,868

10-5-0095-0469 General Liability & Property Insurance

Vendor/Contractor	Description	Amount
Texas Municipal League	General Liability	1,750
Texas Municipal League	Law Enforcement Liability	8,132
Texas Municipal League	Errors & Omissions Liability	3,258
Texas Municipal League	Automobile Liability	8,327
Texas Municipal League	Automobile Physical Damage	7,005
Texas Municipal League	Real and Personal Property	8,949
Texas Municipal League	Flood and Earthquake	2,968
Texas Municipal League	Mobile Equipment	788
Texas Municipal League	Public Employee Dishonesty	218
	Budgeted in Police Dept	(13,686)
	Budgeted in Code Enforcement	(300)
	Budgeted in Fire Department	(4,914)
	Budgeted in Street Department	(1,622)
	Budgeted in Water/Sewer Department	(14,200)
	Total Line Item	6,673

Total Expenditures - 95 Nondepartmental

\$ 218,820

**DEBT SERVICE FUND SUMMARY
STATEMENT OF REVENUE & EXPENDITURES
FIVE YEAR COMPARISON**

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023
REVENUES					
PROPERTY TAXES	\$ 233,592	\$ 322,744	\$ 358,514	585,672	766,007
INVESTMENT EARNINGS	-	71	1,812	550	550
TOTAL REVENUES	233,592	322,815	360,326	586,222	766,557
EXPENDITURES					
BOND ADMINISTRATION	-	550	550	550	550
BOND PRINCIPAL PAYMENTS	175,000	60,000	245,000	190,000	430,000
BOND INTEREST PAYMENTS	106,915	88,300	164,776	159,720	387,960
TOTAL EXPENDITURES	281,915	148,850	410,326	350,270	818,510
REVENUES OVER (UNDER) EXPENDITURES	(48,323)	173,965	(50,000)		(51,953)
TRANSFERS IN (OUT)					
TRANSFERS IN FROM VCSDC	50,000	-	50,000		50,000
TRANSFER OUT TO W/S FUND	-	(172,250)	-		-
TRANSFERS OUT TO GENERAL FUND	(1,677)	-	-		-
CHANGE IN FUND BALANCE	-	1,715	-	-	(1,953)
BEGINNING FUND BALANCE	2,082	2,082	3,797	3,797	3,797
ENDING FUND BALANCE	\$ 2,082	\$ 3,797	\$ 3,797	\$ 3,797	\$ 1,844

**DEBT SERVICE FUND
DEBT SERVICE LINE-ITEM DETAILS**

EXPENDITURES DEPARTMENTAL	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023
20-5-0000-0466 CONTRACTED SERVICES	\$ -	\$ 550	\$ 550	\$ 550	\$ 550
TOTAL DEPARTMENTAL	-	550	550	550	550
BOND PRINCIPAL PAYMENTS					
20-5-0000-0503 2018 CO BONDS	175,000	60,000	60,000	60,000	65,000
20-5-0000-0503 2020 CO BONDS	-	-	185,000	130,000	135,000
20-5-0000-0503 2022 CO BONDS	-	-	-	-	230,000
TOTAL BOND PRINCIPAL PAYMENTS	175,000	60,000	245,000	190,000	430,000
BOND INTEREST PAYMENTS					
20-5-0000-0504 2018 CO BONDS	106,915	88,300	86,500	84,700	82,500
20-5-0000-0504 2020 CO BONDS	-	-	78,276	75,020	69,720
20-5-0000-0504 2022 CO BONDS	-	-	-	-	235,740
TOTAL BOND INTEREST PAYMENTS	106,915	88,300	164,776	159,720	387,960
TOTAL EXPENDITURES	\$ 281,915	\$ 148,850	\$ 410,326	\$ 350,270	\$ 818,510

GENERAL FUND
DEBT PAYMENTS

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
DEBT PAYMENTS						
PRINCIPAL PAYMENTS						
10-5-0000-0501 LOAN PAYMENT-TRACTOR	\$ -	\$ -	\$ -	\$ -	\$ -	0%
10-5-0000-0501 PROMISSORY NOTE-CITY HALL	-	40,782	191,418	-	-	-100%
10-5-0000-0506 CAPITAL LEASE-PRINCIPAL	47,576	44,413	45,964	77,785	79,908	3%
10-5-0000-0506 CAPITAL LEASE-PRINCIPAL				23,264	-	-100%
10-5-0000-0506 CAPITAL LEASE-PRINCIPAL						
10-5-0000-0506 CAPITAL LEASE-PRINCIPAL						
TOTAL PRINCIPAL PAYMENTS	47,576	85,195	237,382	101,049	79,908	-21%
INTEREST PAYMENTS						
10-5-0000-0502 PROMISSORY NOTE-CITY HALL	-	10,272	12,442	-	-	-100%
10-5-0000-0507 CAPITAL LEASE-INTEREST	-	3,163	1,612	6,546	4,423	-32%
10-5-0000-0507 CAPITAL LEASE-INTEREST				3,823	-	-100%
10-5-0000-0507 CAPITAL LEASE-INTEREST						
10-5-0000-0507 CAPITAL LEASE-INTEREST						
TOTAL INTEREST PAYMENTS	-	13,435	14,054	10,369	4,423	-57%
TOTAL DEBT PAYMENTS	\$ 47,576	\$ 98,630	\$ 251,436	\$ 111,418	\$ 84,331	-24%

GENERAL FUND
CAPITAL EXPENDITURES

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023
CAPITAL OUTLAY					
ADMINISTRATION					
10-5-0000-0605 TOYOTA COROLLA - ADMIN	\$ -	-	\$ -	-	\$ -
10-5-0000-0661 HVAC - CITY HALL BLDG	-	7,000	10,000	-	-
10-5-0000-0662 TOYOTA SAQUOA - ADMIN	-	28,465	-	-	-
10-5-0000-0663 FLAG POLES - CITY HALL	-	5,376	-	-	-
10-5-0000-0664 IT SWITCHES (2) - CITY HALL	-	11,721	-	-	-
10-5-0000-0673 MYGOV SOFTWARE	-	-	26,477	-	-
10-5-0000-0674 HR OFFICE RENOVATION	-	-	-	8,000	-
10-5-0000-0676 WEATHER SIREN UPGRADE	-	-	-	25,000	-
10-5-0000-XXXX SERVER	-	-	-	-	15,000
TOTAL ADMINISTRATION	-	52,562	36,477	33,000	15,000
POLICE					
10-5-0050-0472 POLICE VEHICLES	16,972	-	233,923	-	-
10-5-0000-0672 POLICE SIMULATOR	-	-	8,022	-	-
10-5-0050-XXXX FLEET CAMERA REPLACEMENT	-	-	-	-	1,700
10-5-0050-XXXX LIDAR REPLACEMENT	-	-	-	-	4,500
10-5-0050-XXXX 2-CAMERA SYSTEM FOR INTERVIEW ROOM	-	-	-	-	5,368
TOTAL POLICE	16,972	-	241,945	-	11,568
CODE ENFORCEMENT/ANIMAL CONTROL					
10-5-0000-0668 ANIMAL CONTROL TRUCK	-	-	5,280	-	-
TOTAL CODE ENFORCEMENT/ANIMAL CONTROL	-	-	5,280	-	-
STREETS					
10-5-0000-0667 PUBLIC WORKS CAPITAL EXP	9,059	-	-	-	-
10-5-0000-0669 UTILITY TRAILER (1 OF 2)	-	5,000	-	-	-
10-5-0000-0667 STREET PATCH TRAILER	-	-	43,690	-	-
10-5-0000-0675 FUEL STATION & SOFTWARE	-	-	21,875	-	-
10-5-0000-0677 DRAINAGE TRACTOR	-	-	-	35,000	-
TOTAL STREETS	9,059	5,000	65,565	35,000	-
PARKS & RECREATION					
10-5-0000-0678 REPLACEMENT MOWER	-	-	-	10,000	-
TOTAL PARKS & RECREATION	-	-	-	10,000	-
TOTAL CAPITAL OUTLAY	\$ 26,031	\$ 57,562	\$ 349,267	\$ 78,000	\$ 26,568

VENUS COMMUNITY SERVICES DEVELOPMENT CORPORATION (VCSDC) SUMMARY
STATEMENT OF REVENUE & EXPENDITURES
FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
REVENUES	\$ 171,274	\$ 235,603	\$ 293,992	\$ 338,090	\$ 371,899	10%
SALES TAXES	-	-	-	10,000	1,250	-88%
CLEANING FEES	1,985	1,344	750	500	200	-60%
INTEREST EARNINGS	173,259	236,947	294,742	348,590	373,349	7%
TOTAL REVENUES						
EXPENDITURES						
PERSONNEL COSTS	-	9,352	57,904	108,463	150,644	39%
TRAINING					750	
SUPPLIES	1,025	812	4,753	2,060	8,550	315%
UTILITIES	10,414	9,560	14,170	12,350	8,895	-28%
SMALL EQUIPMENT	-	13	1,000	-	-	0%
REPAIRS AND MAINTENANCE	17,258	10,156	9,800	5,613	10,750	92%
CONTRACTED SERVICES	-	4,203	10,430	24,594	20,418	-17%
DEPARTMENTAL	10	-	15,250	20,000	53,800	169%
CAPITAL EXPENDITURES	11,441	81,924	74,715	87,235	275,000	215%
TOTAL EXPENDITURES	40,148	116,020	188,022	260,315	528,807	103%
REVENUE OVER (UNDER) EXPENDITURES	133,111	120,927	106,720	88,275	(155,458)	-276%
OTHER FINANCING SOURCES (USES)						
TRANSFERS (TO) FROM OTHER GOVERNMENT	(50,000)	63,153	(50,000)	(50,000)	(50,000)	0%
CHANGE IN FUND BALANCE	83,111	184,080	56,720	38,275	(205,458)	-637%
BEGINNING FUND BALANCE	43,781	126,892	321,546	378,266	416,541	10%
ENDING FUND BALANCE	\$ 126,892	\$ 310,972	\$ 378,266	\$ 416,541	\$ 211,083	-49%

30-VCSDC EXPENDITURES LINE-ITEM DETAIL

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
EXPENDITURES						
PERSONNEL COSTS						
30-5-0000-0400 ED DIRECTOR	-	\$ -	\$ -	40,000	92,108	100%
30-5-0000-0400 PARKS PERSONNEL	-	9,352	57,904	68,463	58,536	18%
TOTAL PERSONNEL COSTS	-	9,352	57,904	108,463	150,644	87%
TRAVEL & TRAINING						
30-5-0000-0416 TRAVEL & TRAINING	-	-	-	574	750	
TOTAL TRAVEL & TRAINING	-	-	-	574	750	0%
SUPPLIES						
30-5-0000-0420 EMPLOYEE UNIFORMS	-	-	400	-	300	-100%
30-5-0000-0421 OFFICE SUPPLIES	-	-	-	1,830	5,000	100%
30-5-0000-0426 GAS & OIL	-	-	1,853	75	1,750	-96%
30-5-0000-0429 DEPARTMENT SUPPLIES	1,025	812	2,500	155	1,500	-94%
TOTAL SUPPLIES	1,025	812	4,753	2,060	8,550	-57%
UTILITIES						
30-5-0000-0430 CELL PHONE & MIFI	-	-	387	350	600	-10%
30-5-0000-0432 UTILITIES	10,414	9,560	13,783	12,000	8,295	-13%
TOTAL UTILITIES	10,414	9,560	14,170	12,350	8,895	-13%
SMALL EQUIPMENT						
30-5-0000-0433 SMALL EQUIPMENT<\$5K	-	13	1,000	-	-	-100%
TOTAL SMALL EQUIPMENT	-	13	1,000	-	-	-100%
REPAIRS & MAINTENANCE						
30-5-0000-0440 REPAIRS & MAINTENANCE	4,372	4,334	-	-	-	0%
30-5-0000-0442 BUILDING R&M	2,893	2,235	2,500	3,300	5,000	32%
30-5-0000-0445 VEHICLE R&M	-	-	100	-	750	-100%
30-5-0000-0446 EQUIPMENT R&M	-	-	1,200	-	-	-100%
30-5-0000-0448 PARK MAINTENANCE	9,993	3,587	6,000	2,313	5,000	-61%
TOTAL REPAIRS & MAINTENANCE	17,258	10,156	9,800	5,613	10,750	-43%
CONTRACTED SERVICES						
30-5-0000-0459 AUDIT SERVICES	-	-	2,000	2,000	2,000	0%
30-5-0000-0462 LEGAL SERVICES	-	4,203	4,500	3,600	4,500	-20%

	ACTUAL	ACTUAL	UNAUDITED	PROJECTED	PROJECTED
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
EXPENDITURES					
30-5-0000-0465 CLEANING SERVICES	-	-	3,930	7,500	1,250
30-5-0000-0466 ADMINISTRATIVE COSTS	-	-	-	10,494	11,168
30-5-0000-0469 LIABILITY & PROPERTY INS	-	-	-	1,000	1,500
TOTAL CONTRACTED SERVICES	-	4,203	10,430	24,594	20,418
					91%
					100%
					0%
					136%
DEPARTMENTAL					
30-5-0000-0471 BOND PAYMENTS	-	-	15,000	-	50,000
30-5-0000-0485 MARKETING & PROMOTIONAL	-	-	-	-	2,500
30-5-0000-0491 SPECIAL EVENTS	-	-	-	20,000	40,000
30-5-0000-0493 MISCELLANEOUS	10	-	250	-	500
30-5-0000-0560 VEHICLE LEASE	-	-	-	-	10,800
TOTAL DEPARTMENTAL	10	-	15,250	20,000	103,800
					31%
CAPITAL EXPENDITURES					
30-5-0000-0660 SPECIAL PROJECTS	9,600	-	-	50,000	275,000
30-5-0000-0661 GRANT EXPENDITURES	1,841	-	-	-	-
30-5-0000-0667 AUDIO/VISUAL SYSTEM	-	14,270	-	-	-
30-5-0000-0668 KITCHEN REMODEL	-	11,000	-	-	-
30-5-0000-0669 FIELDER PARK SECURITY SYSTEM	-	-	12,892	-	-
30-5-0000-0670 FIELDER PARK LIGHTING	-	24,171	-	-	-
30-5-0000-0671 SHANNON PARK LIGHTING	-	32,483	-	-	-
30-5-0000-0672 SHADE CANOPIES	-	-	34,486	37,235	-
30-5-0000-0675 AUDIO/SOUND SYSTEM	-	-	27,337	-	-
TOTAL CAPITAL EXPENDITURES	11,441	81,924	74,715	87,235	275,000
					17%
TOTAL EXPENDITURES	\$ 40,148	\$ 116,020	\$ 188,022	\$ 260,889	\$ 578,807
					39%

VCSDC LINE-ITEM JUSTIFICATION

30-5-0000-0415 Personnel Costs

Vendor/Contractor	Description	Amount
Contribution to City	Community Development Director	\$ 92,108
Contribution to City	Parks Personnel - 1 FTE	58,536
	Total Line Item	150,644

30-5-0000-0416 Travel and Training

Vendor/Contractor	Description	Amount
Unknown	Travel and Training	750
	Total Line Item	750

30-5-0000-0420 Employee Uniforms

Vendor/Contractor	Description	Amount
Unknown	City logo shirts	300
	Total Line Item	300

30-5-0000-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Printer/Copier, Desk, Chairs, Misc Office Supplies	5,000
	Total Line Item	5,000

30-5-0000-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Various	Use of City Vehicle	1,750
	Total Line Item	1,750

30-5-0000-0429 Department Supplies

Vendor/Contractor	Description	Amount
Various	Toilet paper, paper towels, misc	1,500
	Total Line Item	1,500

30-5-0000-0430 Cell Phone & MIFI

Vendor/Contractor	Description	Amount
Various	Cell Phone - \$50/month x 12 months	600
	Total Line Item	600

30-5-0000-0432 Utilities

Vendor/Contractor	Description	Amount

VCSDC LINE-ITEM JUSTIFICATION

Frontier Access	Garbage - \$131.06/month x 12 months	1,575
	Electricity - \$400/month x 12 months	4,800
City of Venus	Water - \$160/month x 12 months	1,920
	Total Line Item	8,295

30-5-0000-0442 Building Repairs & Maintenance

Vendor/Contractor	Description	Amount
Various	Unexpected repairs at community center	5,000
	Total Line Item	5,000

30-5-0000-0445 Vehicle Repairs & Maintenance

Vendor/Contractor	Description	Amount
Various		750
	Total Line Item	750

30-5-0000-0448 Park Repairs & Maintenance

Vendor/Contractor	Description	Amount
Unknown	Unexpected repairs and maintenance at parks	5,000
	Total Line Item	5,000

30-5-0000-0459 Audit Services

Vendor/Contractor	Description	Amount
Unknown	Partial payment for annual financial statement audit	2,000
	Total Line Item	2,000

30-5-0000-0462 Legal Services

Vendor/Contractor	Description	Amount
Michael Halla	Allocation - 1 hours per month x 12 months x \$300/hr	3,600
Cleburne Times	Legal notices	900
	Total Line Item	4,500

30-5-0000-0465 Cleaning Services

Vendor/Contractor	Description	Amount
In House	50 cleanings x \$25 (pass-through to renters)	1,250
	Total Line Item	1,250

30-5-0000-0466 Administrative Services

Vendor/Contractor	Description	Amount
City of Venus	City Secretary - 8 hours/month x 12 months x \$47.24/hour	4,535
City of Venus	Finance Director - 4 hours/month x 12 months x \$71.25/hour	3,420

VCSDC LINE-ITEM JUSTIFICATION

City of Venus	Finance Assistant - 8 hours/month x 12 months x \$33.46/hour	Total Line Item	3,213
			11,168

30-5-0000-0469 Liability & Property Ins.

Vendor/Contractor	Description	Amount
Various	Liability & Property Ins. 125 x 12 Months	1,500
	Total Line Item	1,500

30-5-0000-0471 Bond Payments

Vendor/Contractor	Description	Amount
City of Venus	Bond indebtedness	50,000
	Total Line Item	50,000

30-5-0000-0485 Marketing & Promotional

Vendor/Contractor	Description	Amount
Various	At discretion of Community Dev Director	2,500
	Total Line Item	2,500

30-5-0000-0491 Special Events

Vendor/Contractor	Description	Amount
Various	Contribution to City to fund community events	22,500
Emergency/Ice	Ice Slide	5,000
	Contribution to City to fund July 1st Fireworks	9,000
	Contribution to City to fund Christmas Fireworks	3,500
	Total Line Item	40,000

30-5-0000-0493 Miscellaneous

Vendor/Contractor	Description	Amount
Unknown	Unbudgeted items	500
	Total Line Item	500

30-5-0000-0560 Vehicle Lease

Vendor/Contractor	Description	Amount
Enterprise	Vehicle Lease - \$900 x 12 Months	10,800
	Total Line Item	10,800

30-5-0000-0660 Special Projects

Vendor/Contractor	Description	Amount
Unknown	Park Improvements	250,000

VCSDC LINE-ITEM JUSTIFICATION

Fence around Shanna Park	25,000
Total Line Item	275,000

Total Expenditures - VCSDC

\$ 578,807

STREET MAINTENANCE TAX FUND
STATEMENT OF REVENUE & EXPENDITURES
FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
REVENUES					
50-4-0000-0346 SALES TAXES (STREET)	\$ 85,637	\$ 117,801	\$ 146,996	\$ 160,536	\$ 176,590
50-4-0000-0360 INTEREST	368	673	750	750	750
TOTAL REVENUES	86,005	118,474	147,746	161,286	177,340
EXPENDITURES					
50-5-0080-0447 STREET REPAIRS	53,112	117,509	50,000	50,000	50,000
50-5-0080-0448 STREET MATERIALS	5,408	4,872	15,000	15,000	22,500
50-50080-0660 CAPITAL OUTLAY	-	-	-	7,625	196,595
TOTAL EXPENDITURES	58,520	122,381	65,000	72,625	269,095
REVENUE OVER (UNDER) EXPENDITURES	27,485	(3,907)	82,746	88,661	(91,755)
TRANSFERS IN (OUT)					
50-5-0080-0791 TRANSFER FROM GENERAL FUND	-	-	-	-	-
50-5-0080-0792 TRANSFER TO STREET CIP FUND	-	(15,683)	(98,853)	-	-
CHANGE IN FUND BALANCE	27,485	(19,590)	(16,107)	88,661	(91,755)
BEGINNING FUND BALANCE	17,012	44,497	24,907	8,800	97,461
ENDING FUND BALANCE	\$ 44,497	\$ 24,907	\$ 8,800	\$ 97,461	\$ 5,706

STREET MAINTENANCE TAX FUND
LINE ITEM EXPENDITURES DETAIL

50-5-0080-0447 Street Repairs

Vendor/Contractor	Description	Amount
Unknown	Major street repairs as determined by management	\$ 50,000
	Total Line Item	50,000

50-5-0080-0448 Street Materials

Vendor/Contractor	Description	Amount
Thurman Transportation	Topsoil, flex base, dirt to use with street patch trailer for in-house street repairs	15,000
Unknown	Liquid Asphalt	7,500
	Total Line Item	22,500

50-5-0080-0660 Capital Outlay

Vendor/Contractor	Description	Amount
	Drainage	130,000
	Crack Seal Trailer	66,595
	Total Line Item	196,595

Total Expenditures - Street Maintenance Tax Fund

\$ 269,095

OTHER GOVERNMENTAL FUNDS
STATEMENT OF REVENUE & EXPENDITURES
FIVE YEAR COMPARISON

	ACTUAL	ACTUAL	UNAUDITED	PROJECTED	PROPOSED
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
REVENUES					
45-4-0000-0332 COURT TECHNOLOGY FEES	\$ 2,306	\$ 1,302	\$ 1,500	\$ 2,500	\$ 3,500
46-4-0000-0333 MUNICIPAL COURT BLDG FEES	1,722	1,279	1,500	3,500	4,000
47-4-0000-0377 DONATIONS	-	-	-	-	-
45-4-0000-0360 INTEREST	236	638	-	-	-
TOTAL REVENUES	4,264	3,219	3,000	6,000	7,500
EXPENDITURES					
MUNICIPAL COURT					
45-5-0060-0468 INFORMATION TECHNOLOGY	7,172	1,577	1,500	1,600	1,600
46-5-0060-0410 COURT BAILIFF	950	-	500	500	1,000
46-5-0060-0486 COURT SECURITY EXPENDITURES	-	1,994	-	-	-
TOTAL MUNICIPAL COURT	8,122	3,571	2,000	2,100	2,600
REVENUE OVER (UNDER) EXPENDITURES	(3,858)	(352)	1,000	3,900	4,900
OTHER FINANCING SOURCES (USES)					
46-5-0000-0751 TRANSFERS IN (OUT)	-	-	(19,423)		
CHANGE IN FUND BALANCE	(3,858)	(352)	(18,423)	3,900	4,900
BEGINNING FUND BALANCE	24,633	20,775	20,423	2,000	5,900
ENDING FUND BALANCE	\$ 20,775	\$ 20,423	\$ 2,000	\$ 5,900	\$ 10,800

COURT TECHNOLOGY FUND
STATEMENT OF REVENUE & EXPENDITURES
FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
REVENUES					
45-4-0000-0332 COURT TECHNOLOGY FEES	\$ 2,306	\$ 1,525	\$ 1,500	\$ 2,500	\$ 3,500
45-4-0000-0360 INTEREST	98	275	-	-	-
TOTAL REVENUES	2,404	1,800	1,500	2,500	3,500
EXPENDITURES					
45-5-0060-0468 INFORMATION TECHNOLOGY	7,172	1,800	1,500	1,600	1,600
TOTAL EXPENDITURES	7,172	1,800	1,500	1,600	1,600
REVENUE OVER (UNDER) EXPENDITURES	(4,768)	-	-	900	1,900
BEGINNING FUND BALANCE	4,768	-	-	-	900
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ 900	\$ 2,800

COURT SECURITY FUND
STATEMENT OF REVENUE & EXPENDITURES
FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROJECTED 2022-2023
REVENUES					
46-4-0000-0333 MUNICIPAL COURT BLDG FEES	\$ 1,722	\$ 1,279	\$ 1,500	\$ 3,500	\$ 4,000
46-4-0000-0360 INTEREST	138	363	-	-	-
TOTAL REVENUES	<u>1,860</u>	<u>1,642</u>	<u>1,500</u>	<u>3,500</u>	<u>4,000</u>
EXPENDITURES					
46-5-0060-0410 COURT BAILIFF	950	-	500	500	1,000
46-5-0060-0486 COURT SECURITY EXPENDITURES	-	1,994	-	-	-
TOTAL EXPENDITURES	<u>950</u>	<u>1,994</u>	<u>500</u>	<u>500</u>	<u>1,000</u>
REVENUE OVER (UNDER) EXPENDITURES	910	(352)	1,000	3,000	3,000
OTHER FINANCING SOURCES (USES)					
46-5-0000-0751 TRANSFERS IN (OUT)	-	-	(19,423)	-	-
CHANGE IN FUND BALANCE	910	(352)	(18,423)	3,000	3,000
BEGINNING FUND BALANCE	19,865	20,775	20,423	2,000	5,000
ENDING FUND BALANCE	<u>\$ 20,775</u>	<u>\$ 20,423</u>	<u>\$ 2,000</u>	<u>\$ 5,000</u>	<u>\$ 8,000</u>

COURT TECHNOLOGY & COURT SECURITY FUNDS
 LINE ITEM EXPENDITURES DETAIL

45-5-0060-0468 Information Technology

Vendor/Contractor	Description	Amount
Tyler Technologies	Court Case Management - annual maintenance fee	\$ 1,600
	Total Line Item	1,600

46-5-0060-0405 Court Bailiff

Vendor/Contractor	Description	Amount
City police officer	Overtime wages (3-hour minimum) x 12 months	1,360
	Payroll taxes	106
	TMRS (Retirement)	146
	Total Line Item	1,612

Total Court Technology & Security

\$ 3,212

WATER, SEWER AND SANITATION FUND SUMMARY
STATEMENT OF REVENUES & EXPENDITURES
FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
OPERATING REVENUES						
WATER REVENUE	\$ 941,129	\$ 1,003,680	\$ 1,125,885	\$ 1,288,484	\$ 1,429,041	11%
SEWER REVENUE	1,203,126	1,635,372	1,572,310	1,967,028	2,432,954	24%
SANITATION REVENUE	275,363	365,357	475,176	703,302	731,434	4%
ADMINISTRATION REVENUE	32,176	26,857	21,034	146,000	1,533,500	950%
TOTAL OPERATING REVENUES	2,451,794	3,031,266	3,194,406	4,104,814	6,126,929	49%
OPERATING EXPENSES						
ADMINISTRATION DEPARTMENT				499,275	510,747	100%
WATER DEPARTMENT				1,177,202	1,187,573	100%
SANITATION DEPARTMENT				676,252	676,252	100%
SEWER DEPARTMENT				2,307,577	2,321,333	100%
TOTAL OPERATING EXPENSES	1,964,779	2,227,549	2,851,182	4,660,306	4,695,904	63%
OPERATING INCOME	487,015	803,717	343,224	(555,492)	1,431,025	-262%
NONOPERATING REVENUES (EXPENSES)						
INVESTMENT EARNINGS	3,916	12,677	6,180	5,000	5,000	-19%
DEBT PRINCIPAL PAYMENTS	(295,018)	(314,662)	(318,333)	(327,013)	(309,500)	3%
DEBT INTEREST PAYMENTS	(142,416)	(128,181)	(122,974)	(113,472)	(103,604)	-8%
OTHER NON-OPER REVENUE (EXPENSES)	-	18,101	-	5,000	-	100%
INCOME BEFORE CAPITAL AND TRANSFERS	53,497	391,652	(91,903)	(985,977)	1,022,921	973%
CAPITAL CONTRIBUTIONS						
CAPITAL EXPENDITURES	(209,342)	(179,871)	(43,573)	116,490	-	-367%
TRANSFERS (OUT) IN	-	-	-	-	-	
TRANSFERS (OUT) IN	-	172,250	-	-	-	0%
CHANGE IN FUND BALANCE	(155,845)	384,031	(135,476)	(869,487)	1,022,921	-100%
FUND BALANCE - BEGINNING OF YEAR	1,409,929	1,254,084	1,638,115	1,502,638	633,151	-8%
TOTAL FUND BALANCE - END OF YEAR	\$ 1,254,084	\$ 1,638,115	\$ 1,502,638	\$ 633,151	\$ 1,656,072	-58%
LESS: 120-DAY RESERVES				(1,676,972)		
LESS: 90-DAY RESERVES					(1,259,755)	
EXCESS UNASSIGNED FUND BALANCE					\$ 1,656,071	

WATER, SEWER AND SANITATION FUND
REVENUE DETAIL
FIVE YEAR COMPARISON

OPERATING REVENUES	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023
WATER REVENUES					
60-4-0000-0300 Water Sales	\$ 932,029	\$ 984,815	\$ 1,120,235	\$ 1,282,109	\$ 1,423,141
60-4-0000-0302 Water Taps	6,250	4,250	3,750	4,000	4,000
60-4-0000-0303 Water Meters	2,850	14,615	1,900	2,375	1,900
TOTAL WATER REVENUES	941,129	1,003,680	1,125,885	1,288,484	1,429,041
	-1%	6%	14%	14%	11%
					-24%
SEWER REVENUES					
60-4-0000-0310 Sewer Sales	1,188,834	1,301,272	1,412,710	1,817,028	2,422,954
60-4-0000-0312 Sewer Taps	8,750	238,000	82,000	150,000	5,000
60-4-0000-0315 Sewer Connections	5,542	96,100	77,600	-	5,000
TOTAL SEWER REVENUES	1,203,126	1,635,372	1,572,310	1,967,028	2,432,954
	36%	9%	9%	29%	33%
					17%
SANITATION REVENUES					
60-4-0000-0326 Commercial Garbage	125,611	165,657	226,073	367,141	381,826
60-4-0000-0328 Residential Garbage	149,752	199,700	249,103	336,161	349,608
TOTAL SANITATION REVENUES	275,363	365,357	475,176	703,302	731,434
	0%	33%	30%	48%	4%
					-92%
ADMINISTRATION REVENUES					
60-4-0000-0330 Late Charges	12,521	15,043	14,854	15,000	20,000
60-4-0000-0332 Returned Check Fees	125	115	-	-	-
60-4-0000-0335 Reconnect Fees	2,060	2,860	2,680	2,500	10,000
60-4-0000-0362 Miscellaneous	17,470	8,839	3,500	3,500	3,500
60-4-0000-0381 Civil Inspection Fees				125,000	1,500,000
TOTAL ADMINISTRATION REVENUES	32,176	26,857	21,034	146,000	1,533,500
					950%
TOTAL OPERATING REVENUES	\$ 2,451,794	\$ 3,031,266	\$ 3,194,406	\$ 4,104,814	\$ 6,126,929
					49%

WATER, SEWER AND SANITATION FUND
OPERATING EXPENDITURES DETAIL - BY NEW DEPARTMENTS

FY 22-23 ADOPTED NEW DEPARTMENT BUDGETS							Total for Prior Years Comparison	
0045	0065	0075	0085	0085	0085			
Administration Department	Water Department	Sanitation Department	Sewer Department	Sewer Department	Sewer Department			
OPERATING EXPENSES	\$	282,259	\$	-	\$	150,669	\$	583,596
PERSONNEL COSTS		17,547		-		9,669		36,886
60-5-XXXX-0400 Salaries and Wages		1,134		-		756		2,646
60-5-XXXX-0401 Social Security Taxes		4,104		-		2,261		8,627
60-5-XXXX-0402 TWC State Unemployment		30,206		-		16,644		63,494
60-5-XXXX-0403 Medicare Taxes		764		-		5,286		11,337
60-5-XXXX-0404 Retirement (TMRS)		631		-		3,830		8,279
60-5-XXXX-0405 Overtime		52,526		-		36,171		124,867
60-5-XXXX-0406 Workers Compensation		2,250		-		1,542		5,334
60-5-XXXX-0410 Health Insurance				-				
60-5-XXXX-0413 HRA				-				
TOTAL PERSONNEL COSTS		391,422		226,829		226,816		845,066
TRAVEL & TRAINING		2,500		3,000		3,000		8,500
60-5-XXXX-0416 Training & Travel		-		750		750		1,500
60-5-XXXX-0418 Dues and memberships		2,500		3,750		3,750		10,000
TOTAL TRAVEL & TRAINING		2,500		3,750		3,750		10,000
MATERIALS & SUPPLIES		1,000		1,500		1,500		4,000
60-5-XXXX-0420 Uniforms		2,500		750		750		4,000
60-5-XXXX-0421 Office Supplies		7,500		-		-		7,500
60-5-XXXX-0423 Postage		7,500		7,000		7,000		21,500
60-5-XXXX-0426 Gas & Oil		-		2,000		9,000		11,000
60-5-XXXX-0429 Department Supplies		18,500		11,250		18,250		48,000
TOTAL MATERIALS & SUPPLIES		18,500		11,250		18,250		48,000
UTILITIES		2,000		1,400		1,400		4,800
60-5-XXXX-0430 Cell Phones & MIFI		1,500		-		-		-
60-5-XXXX-0431 Telephone Landlines		-		6,000		29,000		35,000
60-5-XXXX-0432 Utilities		3,500		7,400		30,400		39,800
TOTAL UTILITIES		3,500		7,400		30,400		39,800
SMALL EQUIPMENT		10,000		4,000		5,000		19,000
60-5-XXXX-0433 Small Equipment <\$5,000		-		1,600		1,000		2,600
60-5-XXXX-0434 Rental Equipment		10,000		5,600		6,000		21,600
TOTAL MATERIALS & SUPPLIES		10,000		5,600		6,000		21,600

FY 22-23 ADOPTED NEW DEPARTMENT BUDGETS

	0045	0065	0075	0085	Total for
	Administration	Water	Sanitation	Sewer	Prior Years
	Department	Department	Department	Department	Comparison
OPERATING EXPENSES					
MAINTENANCE & REPAIRS					
60-5-XXXX-0442 Building R&M	1,500	500	-	500	-
60-5-XXXX-0445 Vehicle R&M	4,500	2,600	-	2,600	9,700
60-5-XXXX-0446 Equipment R&M	-	5,000	-	5,000	10,000
60-5-XXXX-0448 Contracted R&M	-	20,000	-	50,000	70,000
60-5-XXXX-0449 System Parts & Supplies (Inv)	-	25,000	-	15,000	40,000
TOTAL MAINTENANCE & REPAIRS	6,000	53,100	-	73,100	129,700

CONTRACTED SERVICES					
60-5-XXXX-0450 Midlothian Water Purchases	-	825,000	-	-	825,000
60-5-XXXX-0451 Mt Peak Billing Fees	-	-	-	-	-
60-5-XXXX-0453 TRA Fees	-	-	-	1,925,375	1,925,375
60-5-XXXX-0456 Commercial Garbage	-	-	353,020	-	353,020
60-5-XXXX-0457 Residential Garbage	-	-	323,232	-	323,232
60-5-XXXX-0458 Data Prose Services	4,200	-	-	-	4,200
60-5-XXXX-0459 Audit Services	25,250	-	-	-	25,250
60-5-XXXX-0461 Prairielands GSD	-	-	-	-	-
60-5-XXXX-0462 Legal Services	-	-	-	-	-
60-5-XXXX-0464 Engineering Services	-	15,000	-	25,000	40,000
60-5-XXXX-0468 Information Technology	-	-	-	-	-
60-5-XXXX-0469 TML Property & Liability Ins	28,525	7,494	-	7,494	43,513
TOTAL CONTRACTED SERVICES	57,975	847,494	676,252	1,957,869	3,539,590

DEPARTMENTAL					
60-5-XXXX-0477 Water Samples	-	3,000	-	-	3,000
60-5-XXXX-0478 Sewer Tests	-	-	-	-	-
60-5-XXXX-0480 Waste Removal	-	-	-	-	-
60-5-XXXX-0482 Chemicals	-	1,000	-	2,000	3,000
60-5-XXXX-0484 TCEQ Permits	-	5,000	-	-	5,000
60-5-XXXX-0486 Miscellaneous	500	500	-	500	1,500
60-5-XXXX-0487 BNSF Railroad Leases	-	2,650	-	2,650	5,300

FY 22-23 ADOPTED NEW DEPARTMENT BUDGETS

0045	0065	0075	0085	Total for
Administration	Water	Sanitation	Sewer	Prior Years
Department	Department	Department	Department	Comparison
4,200	-	-	-	4,200
4,700	12,150	-	5,150	22,000
5,000	-	-	-	5,000
5,000	-	-	-	5,000
11,000	20,000	-	-	31,000
150	-	-	-	150
11,150	20,000	-	-	31,150
\$ 510,747	\$ 1,187,573	\$ 676,252	\$ 2,321,335	\$ 4,691,906

OPERATING EXPENSES
 60-5-XXXX-0488 Merchant Service Fees
 TOTAL DEPARTMENTAL

SPECIAL PROJECTS
 60-5-XXXX-0495 Special Projects
 TOTAL SPECIAL PROJECTS

VEHICLE LEASES
 60-5-XXXX-0560 Vehicle Lease Payments
 60-5-XXXX-0562 Vehicle Maint Plant

TOTAL OPERATING EXPENSES

SEE NEXT PAGE FOR TOTAL OF ALL DEPARTMENTS FOR COMPARISON WITH PRIOR YEARS.

WATER, SEWER AND SANITATION FUND
 OPERATING EXPENDITURES DETAIL
 FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	TOTAL		PROPOSED 2022-2023	
				PROJECTED 2021-2022	PROJECTED 2022-2023		
OPERATING EXPENSES							
60-5-XXXX-0486 Miscellaneous	77	889	-	1,500	1,500	1,500	0%
60-5-XXXX-0487 BNSF Railroad Leases	-	2,214	4,847	4,992	5,300	5,300	6%
60-5-XXXX-0488 Merchant Service Fees	-	-	3,000	4,200	8,400	8,400	100%
TOTAL DEPARTMENTAL	6,670	9,315	18,993	22,192	26,200		
SPECIAL PROJECTS							
60-5-0000-0475 Special Projects	-	35,503	22,771	30,000	5,000	5,000	-83%
TOTAL SPECIAL PROJECTS	-	35,503	22,771	30,000	5,000		
VEHICLE LEASES							
60-5-XXXX-0560 Vehicle Lease Payments	-	35,503	22,771	-	31,000	150	100%
60-5-XXXX-0562 Vehicl Maint Plan	-	-	22,771	-	-	31,150	100%
TOTAL SPECIAL PROJECTS	-	35,503	22,771	-	31,150		
TOTAL OPERATING EXPENSES	\$ 1,964,779	\$ 2,227,549	\$ 2,851,182	\$ 3,586,431	\$ 4,688,038		31%

WATER, SEWER AND SANITATION FUND SUMMARY
NONOPERATING EXPENDITURES DETAIL
FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023	
NONOPERATING REVENUE (EXPENSES)						
INTEREST EARNINGS						
60-4-0000-0360 Interest Earnings	\$ 3,916	\$ 12,677	\$ 6,180	\$ 5,000	\$ 5,000	0%
TOTAL INTEREST EARNINGS	<u>3,916</u>	<u>12,677</u>	<u>6,180</u>	<u>5,000</u>	<u>5,000</u>	<u>0%</u>
DEBT PRINCIPAL PAYMENTS						
60-5-0000-0501 Note Payable	-	-	-	-	-	
60-5-0000-0509 TRA Buy-In Principal	(77,500)	(77,500)	(77,500)	(77,500)	(77,500)	0%
60-5-0000-0506 Bond Principal	(198,000)	(217,000)	(220,000)	(228,000)	(232,000)	2%
60-5-0000-0508 Capital Lease	(19,518)	(20,162)	(20,833)	(21,513)	-	-100%
TOTAL DEBT PRINCIPAL PAYMENTS	<u>(295,018)</u>	<u>(314,662)</u>	<u>(318,333)</u>	<u>(327,013)</u>	<u>(309,500)</u>	<u>-5%</u>
DEBT INTEREST PAYMENTS						
60-5-0000-0502 Note Payable	-	-	-	-	-	
60-5-0000-0511 TRA Buy-In Interest	-	(42,625)	(38,363)	(34,100)	(29,838)	-12%
60-5-0000-0507 Bond Interest	(142,416)	(83,493)	(83,219)	(78,662)	(73,766)	-6%
60-5-0000-0510 Capital Lease	-	(2,063)	(1,392)	(710)	-	-100%
TOTAL DEBT INTEREST PAYMENTS	<u>(142,416)</u>	<u>(128,181)</u>	<u>(122,974)</u>	<u>(113,472)</u>	<u>(103,604)</u>	<u>-9%</u>
OTHER REVENUE (EXPENSES)						
60-4-0000-0379 Proceeds from Sale of Assets	-	18,101	-	5,000	-	-100%
60-5-0000-0503 2018 Bond Issuance Costs	-	-	-	-	-	#DIV/0!
TOTAL OTHER REVENUE (EXPENSES)	<u>-</u>	<u>18,101</u>	<u>-</u>	<u>5,000</u>	<u>-</u>	<u>-100%</u>
TOTAL NONOPERATING REVENUE (EXPENSES)	<u>\$ (433,518)</u>	<u>\$ (412,065)</u>	<u>\$ (435,127)</u>	<u>\$ (430,485)</u>	<u>\$ (408,104)</u>	<u>-5%</u>

	PROJECTED 2021-2022	PROPOSED 2022-2023
UTILITY ADMINISTRATION		
PERSONNEL COSTS		
60-5-XXXX-0400 Salaries and Wages	\$ 198,344	\$ 282,259
60-5-XXXX-0401 Social Security Taxes	12,297	17,547
60-5-XXXX-0402 TWC State Unemployment	714	1,134
60-5-XXXX-0403 Medicare Taxes	2,876	4,104
60-5-XXXX-0404 Retirement (TMRS)	21,168	30,206
60-5-XXXX-0405 Overtime	783	764
60-5-XXXX-0406 Workers Compensation	442	631
60-5-XXXX-0410 Health Insurance	22,223	52,526
60-5-XXXX-0412 HRA	1,326	2,250
TOTAL PERSONNEL COSTS	260,173	391,422
TRAVEL & TRAINING		
60-5-XXXX-0416 Training & Travel	610	2,500
60-5-XXXX-0418 Dues and memberships	-	-
TOTAL TRAVEL & TRAINING	610	2,500
MATERIALS & SUPPLIES		
60-5-XXXX-0420 Uniforms	1,000	1,000
60-5-XXXX-0421 Office Supplies	2,540	2,500
60-5-XXXX-0423 Postage	-	7,500
60-5-XXXX-0426 Gas & Oil	1,250	7,500
60-5-XXXX-0429 Department Supplies	500	-
TOTAL MATERIALS & SUPPLIES	5,290	18,500
UTILITIES		
60-5-XXXX-0430 Cell Phones & MIFI	1,000	2,000
60-5-XXXX-0431 Telephone Landlines	1,200	1,500
60-5-XXXX-0432 Utilities	-	-
TOTAL UTILITIES	2,200	3,500
SMALL EQUIPMENT		
60-5-XXXX-0433 Small Equipment <\$5,000	1,100	10,000

60-5-XXXX-0434	Rental Equipment	-	
TOTAL MATERIALS & SUPPLIES		1,100	10,000
MAINTENANCE & REPAIRS			
60-5-XXXX-0442	Building R&M	10,000	1,500
60-5-XXXX-0445	Vehicle R&M	500	4,500
60-5-XXXX-0446	Equipment R&M	-	-
60-5-XXXX-0448	Contracted R&M	-	-
60-5-XXXX-0449	System Parts & Supplies (Inv)	-	-
TOTAL MAINTENANCE & REPAIRS		10,500	6,000
CONTRACTED SERVICES			
60-5-XXXX-0450	Midlothian Water Purchases	-	-
60-5-XXXX-0451	Mt Peak Billing Fees	20,000	-
60-5-XXXX-0453	TRA Fees	-	-
60-5-XXXX-0456	Commercial Garbage	-	-
60-5-XXXX-0457	Residential Garbage	-	-
60-5-XXXX-0458	Data Prose Services	4,500	4,200
60-5-XXXX-0459	Audit Services	-	25,250
60-5-XXXX-0461	Prairielands GSD	-	-
60-5-XXXX-0462	Legal Services	-	-
60-5-XXXX-0464	Engineering Services	-	-
60-5-XXXX-0465	Civil Inspections	75,000	-
60-5-XXXX-0468	Information Technology	24,525	28,525
60-5-XXXX-0469	TML Property & Liability Ins	-	-
TOTAL CONTRACTED SERVICES		124,025	57,975
DEPARTMENTAL			
60-5-XXXX-0477	Water Samples	-	-
60-5-XXXX-0478	Sewer Tests	-	-
60-5-XXXX-0480	Waste Removal	-	-
60-5-XXXX-0482	Chemicals	-	-
60-5-XXXX-0484	TCEQ Permits	-	-
60-5-XXXX-0486	Miscellaneous	500	500
60-5-XXXX-0487	BNSF Railroad Leases	-	-

60-5-XXXX-0488	Merchant Service Fees	-	4,200
TOTAL DEPARTMENTAL		500	4,700
SPECIAL PROJECTS			
60-5-XXXX-0495	Special Projects	45,000	5,000
TOTAL SPECIAL PROJECTS		45,000	5,000
VEHICLE LEASES			
60-5-0045-0560	Vehicle Lease Payments	75	11,000
60-5-XXXX-0562	Vehicle Maint Plan	75	150
TOTAL VEHICLE LEASES		75	11,150
TOTAL OPERATING EXPENSES		\$ 449,473	\$ 510,747

SEE FOR TOTAL OF ALL DEPARTMENTS FOR COMPARISON WITH I

45 - UTILITY ADMINISTRATION

60-5-0045-Personnel Costs

Vendor/Contractor	Description	Amount
City Administrator (.5 FTE)	See spreadsheet - Personnel Costs	\$ 96,813
Finance Director (.5 FTE)	See spreadsheet - Personnel Costs	70,939
Finance Asst/UB Special (.5 FTE)	See spreadsheet - Personnel Costs	33,397
Administrative Assistant (1 FTE)	See spreadsheet - Personnel Costs	55,963
Utility Clerk (1FTE)	See spreadsheet - Personnel Costs	55,972
Civil Inspector	See spreadsheet - Personnel Costs	78,337
	Total Line Item	391,421

60-5-0045-0416 Employee Training

Vendor/Contractor	Description	Amount
Various	Training, Admin, Inspector, Director	2,500
	Total Line Item	2,500

60-5-0045-0420 Uniforms

Vendor/Contractor	Description	Amount
Unknown	Shirts, Boots, Jackets, Hats - Director, Inspector & Admin	1,000
	Total Line Item	1,000

60-5-0045-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Ink, Paper, Chairs, Pens, Pencils	2,500
	Total Line Item	2,500

60-5-0045-0423 Postage

Vendor/Contractor	Description	Amount
Pitney Bowes	50% Postage meter lease (split with General Fund)	800
Pitney Bowes	50% ink and supplies for postage machine	196
Pitney Bowes	Postage for water bills \$542 x 12 months	6,504
	Total Line Item	7,500

60-5-0045-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Wex Bank	Fuel for Director and Inspector	7,000
Mobil 1	Oil changes	500
	Total Line Item	7,500

60-5-0045-0430 Cell Phone & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	Cell phone for Inspector & Director - Ipad for Director	2,000
	Total Line Item	2,000

60-5-0045-0431 Telephone System

Vendor/Contractor	Description	Amount
	Office Phones	1,500
	Total Line Item	1,500

60-5-0045-0433 Small Equipment

Vendor/Contractor	Description	Amount
Various	Xerox Machine, CPU Replacement (Director)	10,000
	Total Line Item	10,000

60-5-0045-0442 Building R&M

Vendor/Contractor	Description	Amount
Various	AC Filters, Minor Maintenance - New office creation at PW and new Development Services Building in current fiscal year ran up the costs	1,500
	Total Line Item	1,500

60-5-0045-0445 Vehicle R&M

Vendor/Contractor	Description	Amount
Various	Oil changes, inspection, registration, inspector director. Uptfitting on inspector vehicle - scheduled replacement in 22-23 FY	4,500
	Total Line Item	4,500

60-5-0045-0451 Mountain Peak Billing Fees

Vendor/Contractor	Description	Amount
Mountain Peak SUD	Monthly billing services x 3 months - bringing in-house by January 2022	-
	Total Line Item	-

60-5-0045-0458 DataProse Billing Services

Vendor/Contractor	Description	Amount
DataProse	Monthly printing and mailing of water bills and late notices (\$350/month x 12)	4,200
	Total Line Item	4,200

60-5-0045-0459 Audit Services

Vendor/Contractor	Description	Amount
Unknown	50% Financial statement audit	16,000
Hilltop Securities	GO Bonds Annual Disclosures	4,500
Hilltop Securities	TRA Annual Disclosures	4,500

Thomson Reuters	Depreciation software (50% of total fee)	250
	Total Line Item	25,250

60-5-0045-0468 Information Technology

Vendor/Contractor	Description	Amount
Tyler Technologies	UB Online Component Annual Fee	384
Tyler Technologies	Utility Billing Module; Cash Collection Module Annual	4,206
Tyler Technologies	UB Handheld Meter-Reader Interface	637
Tyler Technologies	Mobile Service Orders	125
Tyler Technologies	Printer/Cash Drawer Annual Maint (1)	486
Tyler Technologies	UB Online Component Annual Fee	240
Tyler Technologies	Third Party Interface	1,250
Tyler Technologies	Charges for online, IVR, text water bill payments	17,197
	Computer Replacement for Director & Utility Clerk	4,000
	Total Line Item	28,525

60-5-0045-0469 Property & Liability Insurance

Vendor/Contractor	Description	Amount
TML	Annual insurance premiums	-
	Total Line Item	-

60-5-0045-0486 Miscellaneous

Vendor/Contractor	Description	Amount
Unknown	Miscellaneous item(s) not budgeted	500
	Total Line Item	500

60-5-0045-0488 Merchant Service Fees

Vendor/Contractor	Description	Amount
OpenEdge	Credit card merchant fees	4,200
	Total Line Item	4,200

60-5-0045-0495 Special Projects

Vendor/Contractor	Description	Amount
Various	Furnishing Development Services/PW Appreciation Week	5,000
	Total Line Item	5,000

60-5-0045-0560 Vehicle Lease Payments

Vendor/Contractor	Description	Amount
Enterprise	Vehicles for Inspector & Director	11,000
	Total Line Item	11,000

60-5-0045-0562 Vehicle Maint Plan

Vendor/Contractor	Description	Amount
Enterprise	Vehicles for Inspector & Director	150
	Total Line Item	150

TOTAL 45 - UTILITY ADMINISTRATION

\$ 510,746

	PROJECTED 2021-2022	PROPOSED 2022-2023
WATER		
PERSONNEL COSTS		
60-5-0065-0400 Salaries and Wages	\$ 63,060	\$ 150,669
60-5-0065-0401 Social Security Taxes	3,910	9,669
60-5-0065-0402 TWC State Unemployment	346	756
60-5-0065-0403 Medicare Taxes	914	2,261
60-5-0065-0404 Retirement (TMRS)	6,730	16,644
60-5-0065-0405 Overtime	2,351	5,286
60-5-0065-0406 Workers Compensation	1,544	3,830
60-5-0065-0410 Health Insurance	11,877	36,171
60-5-0065-0412 HRA	524	1,542
TOTAL PERSONNEL COSTS	91,256	226,829
TRAVEL & TRAINING		
60-5-0065-0416 Training & Travel	2,500	3,000
60-5-0065-0418 Dues and memberships	750	750
TOTAL TRAVEL & TRAINING	3,250	3,750
MATERIALS & SUPPLIES		
60-5-0065-0420 Uniforms	1,500	1,500
60-5-0065-0421 Office Supplies	750	750
60-5-0065-0423 Postage	-	-
60-5-0065-0426 Gas & Oil	7,000	7,000
60-5-0065-0429 Department Supplies	2,000	2,000
TOTAL MATERIALS & SUPPLIES	11,250	11,250
UTILITIES		
60-5-0065-0430 Cell Phones & MIFI	1,500	1,400
60-5-0065-0431 Telephone Landlines	-	-
60-5-0065-0432 Utilities	5,000	6,000
TOTAL UTILITIES	6,500	7,400
SMALL EQUIPMENT		

60-5-0065-0433	Small Equipment <\$5,000	4,000	4,000
60-5-0065-0434	Rental Equipment		1,600
TOTAL MATERIALS & SUPPLIES		4,000	5,600

MAINTENANCE & REPAIRS

60-5-0065-0442	Building R&M	150	500.00
60-5-0065-0445	Vehicle R&M	2,600	2,600
60-5-0065-0446	Equipment R&M	5,000	5,000
60-5-0065-0448	Contracted R&M	12,000	20,000
60-5-0065-0449	System Parts & Supplies (Inv)	25,000	25,000
TOTAL MAINTENANCE & REPAIRS		44,750	53,100

CONTRACTED SERVICES

60-5-0065-0450	Midlothian Water Purchases	765,000	825,000
60-5-0065-0451	Mt Peak Billing Fees		-
60-5-0065-0453	TRA Fees		-
60-5-0065-0456	Commercial Garbage		-
60-5-0065-0457	Residential Garbage		-
60-5-0065-0458	Data Prose Services		-
60-5-0065-0459	Audit Services		-
60-5-0065-0461	Prairielands GSD		-
60-5-0065-0462	Legal Services		-
60-5-0065-0464	Engineering Services	15,000	15,000
60-5-0065-0468	Information Technology		-
60-5-0065-0469	TML Property & Liability Ins		7,494
TOTAL CONTRACTED SERVICES		780,000	847,494

DEPARTMENTAL

60-5-0065-0477	Water Samples	3,000	3,000
60-5-0065-0478	Sewer Tests		-
60-5-0065-0480	Waste Removal		-
60-5-0065-0482	Chemicals	1,000	1,000
60-5-0065-0484	TCEQ Permits	4,500	5,000
60-5-0065-0486	Miscellaneous	500	500

60-5-0065-0487	BNSF Railroad Leases	2,650	2,650
60-5-0065-0488	Merchant Service Fees	-	-
60-5-0065-0560	Vehicle Lease Payments	20,000	20,000
TOTAL DEPARTMENTAL		11,650	32,150
SPECIAL PROJECTS			
60-5-0065-0495	Special Projects	-	-
TOTAL SPECIAL PROJECTS		-	-
VEHICLE LEASES			
60-5-0065-0560	Vehicle Lease Payments	2,600	2,600
60-5-0065-0562	Vehicle Maint Plan	32	32
TOTAL VEHICLE LEASES		2,632	-
TOTAL OPERATING EXPENSES		\$ 955,288	\$ 1,187,573

65 - WATER DEPARTMENT

60-5-0065-Personnel Costs

Vendor/Contractor	Description	Amount
PW Director (.25 FTE)	See spreadsheet - Personnel Costs	\$ 36,731
PW Supervisor (.25 FTE)	See spreadsheet - Personnel Costs	23,902
Utility Operator (1 FTE)	See spreadsheet - Personnel Costs	66,399
Crew Leader (.5 FTE)	See spreadsheet - Personnel Costs	38,600
PW Technician II (1 FTE)	See spreadsheet - Personnel Costs	61,196
	Total Line Item	226,828

60-5-0065-0416 Employee Training

Vendor/Contractor	Description	Amount
Various	11 classes 1/2 price (.5 water - .5 sewer)	3,000
	Total Line Item	3,000

60-5-0065-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
Texas APWA	Annual membership	250
TCEQ	License applications and renewals	250
AWWA	Annual membership	250
	Total Line Item	750

60-5-0065-0420 Uniforms

Vendor/Contractor	Description	Amount
Cintas	Weekly uniform services	700
Cold weather gear	Jackets, Gloves, etc...	500
Tractor Supply	Annual boot allowance	300
	Total Line Item	1,500

60-5-0065-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Various office supplies	750
	Total Line Item	750

60-5-0065-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Wex Bank	Fuel for vehicles	6,500
Mobil 1	Oil changes	500
	Total Line Item	7,000

60-5-0065-0429 Department Supplies

Vendor/Contractor	Description	Amount
Various	Sampling equipment/tools, safety supplies, etc..	2,000
	Total Line Item	2,000

60-5-0065-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	Employee cell phones \$55/month x 2 emp	1,400
	Total Line Item	1,400

60-5-0065-0431 Telephone Landlines

Vendor/Contractor	Description	Amount
Frontier Communications	50% Landline at PW building	-
	Total Line Item	-

60-5-0065-0432 Utilities

Vendor/Contractor	Description	Amount
Gexa Energy	Electricity - pump station and water tower	3,000
Atmos Energy	Gas at 301 S Main Street	3,000
	Total Line Item	6,000

60-5-0065-0433 Small Equipment < \$5K

Vendor/Contractor	Description	Amount
Various	Equipment purchases < \$5,000	4,000
	Total Line Item	4,000

60-5-0065-0434 Rental Equipment

Vendor/Contractor	Description	Amount
Praxair Distribution	Cylinder rentals	100
Sunbelt Rental	Various equipment	1,500
	Total Line Item	1,600

60-5-0065-0442 Building R&M

Vendor/Contractor	Description	Amount
Various	Unexpected repairs	500
	Total Line Item	500

60-5-0065-0445 Vehicle R&M

Vendor/Contractor	Description	Amount
Venus Auto Parts	Wiper blades, fuses, etc	1,000
Various	Unexpected repairs	1,500

TX DMV	Registration	50
Venus Mobil 1	Inspections	50
	Total Line Item	2,600

60-5-0065-0446 Equipment R&M

Vendor/Contractor	Description	Amount
Various	Heavy equipment repairs	5,000
	Total Line Item	5,000

60-5-0065-0448 Contracted System R&M

Vendor/Contractor	Description	Amount
Various	Contract services, SCADA services, AMI annual subscription - 6,000	20,000
	Total Line Item	20,000

60-5-0065-0449 System Parts & Supplies (Inv)

Vendor/Contractor	Description	Amount
Venus Auto Parts	Miscellaneous supplies, couplings, tools, bolts, etc	2,500
Parts Suppliers (APSCO, Core and Pipe, hydrants, lines		22,500
	Total Line Item	25,000

60-5-0065-0450 Midlothian Water Purchases

Vendor/Contractor	Description	Amount
City of Midlothian	@ \$.61/kgal. 490X4.61 = \$2,260/day X 365 = \$824,900	825,000
	Total Line Item	825,000

60-5-0065-0464 Engineering Services

Vendor/Contractor	Description	Amount
Jacob Martin	Miscellaneous water infrastructure projects	15,000
	Total Line Item	15,000

60-5-0065-0469 Property & Liability Insurance

Vendor/Contractor	Description	Amount
TML	Annual insurance premiums	7,494
	Total Line Item	7,494

60-5-0065-0477 Water Samples

Vendor/Contractor	Description	Amount
Lower Colorado River Authority	Quarterly lab tests	1,000
Various	Supplies and equipment for sampling	2,000
	Total Line Item	3,000

60-5-0065-0482 Chemicals

Vendor/Contractor	Description	Amount
USA Bluebook	Various chemicals for system	1,000
	Total Line Item	1,000

60-5-0065-0484 TCEQ Permits

Vendor/Contractor	Description	Amount
TCEQ	Annual permits	5,000
	Total Line Item	5,000

60-5-0065-0486 Miscellaneous

Vendor/Contractor	Description	Amount
Unknown	Miscellaneous item(s) not budgeted	500
	Total Line Item	500

60-5-0065-0487 BNSF Railroad Leases

Vendor/Contractor	Description	Amount
BNSF Railway	Water line lease agreement	2,650
	Total Line Item	2,650

60-5-0065-0560 Vehicle Lease Payments

Vendor/Contractor	Description	Amount
Enterprise	0.5 Utility Truck, .25 Director Truck, .5 Supervisor Truck, 0.5 Utility Operator Truck	20,000
	Total Line Item	20,000

TOTAL 65-WATER DEPARTMENT**\$ 1,187,572**

	PROJECTED 2021-2022	PROPOSED 2022-2023
SANITATION		
PERSONNEL COSTS		
60-5-0075-0400	Salaries and Wages	\$ -
60-5-0075-0401	Social Security Taxes	-
60-5-0075-0402	TWC State Unemployment	-
60-5-0075-0403	Medicare Taxes	-
60-5-0075-0404	Retirement (TMFS)	-
60-5-0075-0405	Overtime	-
60-5-0075-0406	Workers Compensation	-
60-5-0075-0410	Health Insurance	-
60-5-0075-0413	HRA	-
TOTAL PERSONNEL COSTS		-
TRAVEL & TRAINING		
60-5-0075-0416	Training & Travel	-
60-5-0075-0418	Dues and memberships	-
TOTAL TRAVEL & TRAINING		-
MATERIALS & SUPPLIES		
60-5-0075-0420	Uniforms	-
60-5-0075-0421	Office Supplies	-
60-5-0075-0423	Postage	-
60-5-0075-0426	Gas & Oil	-
60-5-0075-0429	Department Supplies	-
TOTAL MATERIALS & SUPPLIES		-
UTILITIES		
60-5-0075-0430	Cell Phones & MIFI	-
60-5-0075-0431	Telephone Landlines	-
60-5-0075-0432	Utilities	-
TOTAL UTILITIES		-
SMALL EQUIPMENT		
60-5-0075-0433	Small Equipment <\$5,000	-
60-5-0075-0434	Rental Equipment	-
TOTAL MATERIALS & SUPPLIES		-
MAINTENANCE & REPAIRS		
60-5-0075-0442	Building R&M	-
60-5-0075-0445	Vehicle R&M	-

60-5-0075-0446	Equipment R&M	-
60-5-0075-0448	Contracted R&M	-
60-5-0075-0449	System Parts & Supplies (Inv)	-
TOTAL MAINTENANCE & REPAIRS		<u>-</u>

CONTRACTED SERVICES		
60-5-0075-0450	Midlothian Water Purchases	-
60-5-0075-0451	Mt Peak Billing Fees	-
60-5-0075-0453	TRA Fees	-
60-5-0075-0456	Commercial Garbage	353,020
60-5-0075-0457	Residential Garbage	323,232
60-5-0075-0458	Data Prose Services	-
60-5-0075-0459	Audit Services	-
60-5-0075-0461	Prairielands GSD	-
60-5-0075-0462	Legal Services	-
60-5-0075-0464	Engineering Services	-
60-5-0075-0468	Information Technology	-
60-5-0075-0469	TML Property & Liability Ins	-
TOTAL CONTRACTED SERVICES		<u>676,252</u>

DEPARTMENTAL		
60-5-0075-0477	Water Samples	-
60-5-0075-0478	Sewer Tests	-
60-5-0075-0480	Waste Removal	-
60-5-0075-0482	Chemicals	-
60-5-0075-0484	TCEQ Permits	-
60-5-0075-0486	Miscellaneous	-
60-5-0075-0487	BNSF Railroad Leases	-
60-5-0075-0488	Merchant Service Fees	-
TOTAL DEPARTMENTAL		<u>-</u>

SPECIAL PROJECTS		
60-5-0075-0495	Special Projects	-
TOTAL SPECIAL PROJECTS		<u>-</u>

TOTAL OPERATING EXPENSES		<u>\$ 676,252</u>
		<u>\$ 676,252</u>

75 - SANITATION DEPARTMENT

60-5-0075-0456 Commercial Garbage

Vendor/Contractor	Description	Amount
Frontier Access LLC	Commercial sanitation - \$29,418 x 12 months	\$ 353,020
	Total Line Item	353,020

60-5-0075-0457 Residential Garbage

Vendor/Contractor	Description	Amount
Frontier Access LLC	Residential sanitation - \$29,936 x 12 months	323,232
	Total Line Item	323,232

TOTAL 75-SANITATION DEPARTMENT

\$ 676,252

	PROJECTED 2021-2022	PROPOSED 2022-2023
SEWER		
PERSONNEL COSTS		
60-5-0085-0400 Salaries and Wages	\$ 63,148	\$ 150,669
60-5-0085-0401 Social Security Taxes	3,915	9,669
60-5-0085-0402 TWC State Unemployment	346	756
60-5-0085-0403 Medicare Taxes	916	2,261
60-5-0085-0404 Retirement (TMRS)	6,739	16,644
60-5-0085-0405 Overtime	2,440	5,286
60-5-0085-0406 Workers Compensation	1,546	3,818
60-5-0085-0410 Health Insurance	11,878	36,170
60-5-0085-0412 HRA	525	1,542
TOTAL PERSONNEL COSTS	91,453	226,814
TRAVEL & TRAINING		
60-5-0085-0416 Training & Travel	2,000	3,000
60-5-0085-0418 Dues and memberships	750	750
TOTAL TRAVEL & TRAINING	2,750	3,750
MATERIALS & SUPPLIES		
60-5-0085-0420 Uniforms	1,500	1,500
60-5-0085-0421 Office Supplies	750	750
60-5-0085-0423 Postage	-	-
60-5-0085-0426 Gas & Oil	7,000	7,000
60-5-0085-0429 Department Supplies	4,500	9,000
TOTAL MATERIALS & SUPPLIES	13,750	18,250
UTILITIES		
60-5-0085-0430 Cell Phones & MIFI	1,500	1,400
60-5-0085-0431 Telephone Landlines	-	-
60-5-0085-0432 Utilities	30,000	29,000
TOTAL UTILITIES	31,500	30,400
SMALL EQUIPMENT		
60-5-0085-0433 Small Equipment <\$5,000	4,000	5,000
60-5-0085-0434 Rental Equipment	1,000	1,000
TOTAL MATERIALS & SUPPLIES	5,000	6,000
MAINTENANCE & REPAIRS		
60-5-0085-0442 Building R&M	150	500

60-5-0085-0445	Vehicle R&M	900	2,600
60-5-0085-0446	Equipment R&M	5,000	5,000
60-5-0085-0448	Contracted R&M	40,000	50,000
60-5-0085-0449	System Parts & Supplies (Inv)	15,000	15,000
TOTAL MAINTENANCE & REPAIRS		61,050	73,100

CONTRACTED SERVICES

60-5-0085-0450	Midlothian Water Purchases	-	-
60-5-0085-0451	Mt Peak Billing Fees	-	-
60-5-0085-0453	TRA Fees	1,200,000	1,925,375
60-5-0085-0456	Commercial Garbage	-	-
60-5-0085-0457	Residential Garbage	-	-
60-5-0085-0458	Data Prose Services	-	-
60-5-0085-0459	Audit Services	-	-
60-5-0085-0461	Prairielands GSD	-	-
60-5-0085-0462	Legal Services	-	-
60-5-0085-0464	Engineering Services	15,000	25,000
60-5-0085-0468	Information Technology	-	-
60-5-0085-0469	TML Property & Liability Ins	-	7,494
TOTAL CONTRACTED SERVICES		1,215,000	1,957,869

DEPARTMENTAL

60-5-0085-0477	Water Samples	-	-
60-5-0085-0478	Sewer Tests	-	-
60-5-0085-0480	Waste Removal	-	-
60-5-0085-0482	Chemicals	500	2,000
60-5-0085-0484	TCEQ Permits	620	-
60-5-0085-0486	Miscellaneous	500	500
60-5-0085-0487	BNSF Railroad Leases	2,650	2,650
60-5-0085-0488	Merchant Service Fees	-	-
TOTAL DEPARTMENTAL		4,270	5,150

SPECIAL PROJECTS

60-5-0085-0495	Special Projects	2,100	-
TOTAL SPECIAL PROJECTS		2,100	-

VEHICLE LEASES

60-5-0085-0560	Vehicle Lease Payments	2,600	-
60-5-0085-0562	Vehicle Maint Plan	15	-
TOTAL VEHICLE LEASES		2,615	-

TOTAL OPERATING EXPENSES

\$ 1,429,488 \$ 2,321,333

85 - SEWER DEPARTMENT

60-5-0085-Personnel Costs

Vendor/Contractor	Description	Amount
PW Director (.25 FTE)	See spreadsheet - Personnel Costs	\$ 36,731
PW Supervisor (.25 FTE)	See spreadsheet - Personnel Costs	23,902
Utility Operator (1 FTE)	See spreadsheet - Personnel Costs	66,386
Crew Leader (.5 FTE)	See spreadsheet - Personnel Costs	38,599
PW Technician II (1 FTE)	See spreadsheet - Personnel Costs	61,196
	Total Line Item	226,814

60-5-0085-0416 Employee Training

Vendor/Contractor	Description	Amount
Various	11 classes 1/2 price (.5 water - .5 sewer)	3,000
	Total Line Item	3,000

60-5-0085-0418 Dues & Memberships

Vendor/Contractor	Description	Amount
Texas APWA	Annual membership	250
TCEQ	License applications and renewals	250
AWWA	Annual membership	250
	Total Line Item	750

60-5-0085-0420 Uniforms

Vendor/Contractor	Description	Amount
Cintas	Weekly uniform services	700
	Jackets, Gloves, etc....	500
Tractor Supply	Annual boot allowance	300
	Total Line Item	1,500

60-5-0085-0421 Office Supplies

Vendor/Contractor	Description	Amount
Various	Various office supplies	750
	Total Line Item	750

60-5-0085-0426 Gas & Oil

Vendor/Contractor	Description	Amount
Wex Bank	Fuel for vehicles	6,500
Mobil 1	Oil changes	500
	Total Line Item	7,000

60-5-0085-0429 Department Supplies

Vendor/Contractor	Description	Amount
Various	Various supplies	9,000
	Total Line Item	9,000

60-5-0085-0430 Cell Phones & MIFI

Vendor/Contractor	Description	Amount
AT&T Mobility	Employee cell phones \$700 x 2 emp	1,400
	Total Line Item	1,400

60-5-0085-0432 Utilities

Vendor/Contractor	Description	Amount
United Cooperative	Electricity - lift stations	13,000
Gexa Energy	Electricity - lift stations	13,000
Atmos Energy	Gas at 301 S Main Street	3,000
	Total Line Item	29,000

60-5-0085-0433 Small Equipment

Vendor/Contractor	Description	Amount
Various	Equipment purchases < \$5,000	5,000
	Total Line Item	5,000

60-5-0085-0434 Rental Equipment

Vendor/Contractor	Description	Amount
Various	Various equipment	1,000
	Total Line Item	1,000

60-5-0085-0442 Building R&M

Vendor/Contractor	Description	Amount
Various	Various	500
	Total Line Item	500

60-5-0085-0445 Vehicle R&M

Vendor/Contractor	Description	Amount
Venus Auto Parts	Wiper blades, fuses, etc	1,000
Various	Unexpected repairs	1,500
TX DMV	Registration	50
Venus Mobil 1	Inspections	50
	Total Line Item	2,600

60-5-0085-0446 Equipment R&M

Vendor/Contractor	Description	Amount
Various	Heavy equipment repairs	5,000
	Total Line Item	5,000

60-5-0085-0448 Contracted System R&M

Vendor/Contractor	Description	Amount
Various	Contract services, SCADA services	50,000
	Total Line Item	50,000

60-5-0085-0449 System Parts & Supplies (Inv)

Vendor/Contractor	Description	Amount
Various	Pipe, fittings, caps, etc.... Inventory supplies for repairs	15,000
	Total Line Item	15,000

60-5-0085-0453 TRA Fees

Vendor/Contractor	Description	Amount
Trinity River Authority	\$10.551/kgal - .500 MGD - 500*10.551 = \$5,275/day - \$1,925,375	1,925,375
	Total Line Item	1,925,375

60-5-0085-0464 Engineering Services

Vendor/Contractor	Description	Amount
Jacob Martin	WWTP Permit renewal	25,000
	Total Line Item	25,000

60-5-0085-0469 Property & Liability Insurance

Vendor/Contractor	Description	Amount
TML	Annual insurance premiums	7,494
	Total Line Item	7,494

60-5-0085-0482 Chemicals

Vendor/Contractor	Description	Amount
USA Bluebook	Various chemicals for system	2,000
	Total Line Item	2,000

60-5-0085-0486 Miscellaneous

Vendor/Contractor	Description	Amount
Unknown	Miscellaneous item(s) not budgeted	500
	Total Line Item	500

60-5-0085-0487 BNSF Railroad Leases

Vendor/Contractor	Description	Amount
BNSF Railway	Sewer line lease agreement	2,650
Total Line Item		2,650

TOTAL 85-SEWER DEPARTMENT

\$ 2,321,333

WATER, SEWER AND SANITATION FUND SUMMARY
 CAPITAL CONTRIBUTIONS AND EXPENDITURES DETAIL
 FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022	PROPOSED 2022-2023
CAPITAL CONTRIBUTIONS					
60-4-0000-0361 Capital Grant - Water Looping	-	-	-	-	\$ -
60-4-0000-0362 Capital Lease Proceeds	-	-	-	-	-
American Rescue Plan Act - Grant	-	-	-	-	-
TOTAL CAPITAL CONTRIBUTIONS					
CAPITAL EXPENDITURES					
60-5-0000-0666 Backhoe	-	-	-	-	-
60-5-0000-0665 Dump Truck	(99,500)	-	-	-	-
60-5-0000-0666 Passenger Trucks	(68,848)	-	-	-	-
60-5-0000-0667 Capital Outlay	-	-	-	-	-
60-5-0000-0667 Main Lift Station Generator & ATS	(6,093)	-	-	-	-
60-5-0000-0667 12" Water Line - FM 157	(17,515)	-	-	-	-
60-5-0000-0667 12" Sewer Line - FM 157	(9,525)	-	-	-	-
60-5-0000-0667 Brahman Ranch WTPP	(7,861)	-	-	-	-
60-5-0000-0668 250K GST Rehab	-	(95,771)	-	-	-
60-5-0000-0669 Palladium 10" Force Main Replacement	-	(84,100)	-	-	-
60-5-0000-0611 Sewer Line-8th St@Retirement Village	-	-	(11,765)	-	-
60-5-0000-0669 Prison Lift St Electrical Pole/Connect	-	-	(6,866)	-	-
60-5-0000-0670 Camera Surveillance-PW Building	-	-	(5,658)	-	-
60-5-0000-0671 Security Gate/Access System-PW Building	-	-	(19,284)	-	-
60-5-0000-0672 AMI Upgrade	-	-	-	56,000	-
60-5-0000-0674 Vac Purchase	-	-	-	60,490	-
60-5-0000-0676 Passenger Trucks (2)	-	-	-	-	-
TOTAL CAPITAL EXPENDITURES	\$ (209,342)	\$ (179,871)	\$ (43,573)	\$ 116,490	\$ -

WATER, SEWER AND SANITATION FUND SUMMARY
 OPERATING TRANSFERS DETAIL
 FIVE YEAR COMPARISON

	ACTUAL 2018-2019	ACTUAL 2019-2020	UNAUDITED 2020-2021	PROJECTED 2021-2022
TRANSFERS IN (OUT)				
60-5-0000-0493 Transfers In From Debt Service Fund	\$ -	\$ 172,250	\$ -	-
60-5-0000-0720 Transfers Out To Other Funds	-	-	-	-
TOTAL TRANSFERS IN (OUT)	\$ -	\$ 172,250	\$ -	\$ -